

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
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FOI/PA# 1346539-0

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *V. 13*

DATE: 7/13/54

FROM : R. T. Harbo *RTH*SUBJECT: *Bureau WAR PLANS Auxiliary*
Space For S.O.G.

Tolson	✓
Ladd	✓
Nichols	✓
Belmont	✓
Clegg	✓
Glavin	✓
Rosen	✓
Tracy	✓
Harbo	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Miss Gandy	✓

In the event the Director approves a separate memorandum in which the Executives Conference recommends that all war plans functions be coordinated and correlated in the Training and Inspection Division, it is our intention to:

(1) Re-evaluate all planning relating to the Seat of Government evacuation and operations in an emergency and do so vigorously.

(2) We have ~~initiated~~ initiated steps to set up new planning with a separate plan for each of the circumstances below:

- a. Washington completely destroyed, including all records, presumably over a weekend or night, when minimum personnel casualty resulted.
- b. Washington attacked but Justice Building only partially destroyed, remainder of building not usable, no repeat air raid immediately contemplated.
- c. Washington subjected to series of attacks, making it inadvisable to try to operate from this area and presumably between attacks there is time to permit removal of limited volume of remaining facilities.
- d. United States attacked, but Washington not attacked and fear of future attack on Washington causes President to order sensitive agencies out of Washington to a safer location.

Under each of the above, we wish to re-evaluate the number of people who should be evacuated, what these people will do when they are evacuated, and what facilities should be evacuated with them.

(3) To set up plans to ascertain whether the White House, Office of Defense Mobilization, or ad hoc committee have yet arrived at any sensible plan for evacuating top echelon of

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Government employees, and if none exists, inquire as to whether there are any objections if FBI commences such planning on its own. Based upon the findings, go ahead with appropriate discreet contacts.

(4) Through liaison, ascertain planning considerations by other sensitive agencies to make certain that we have overlooked none in our own planning.

(5) Re-examine program for removal of facilities, Security Index, key files, and other items which will be needed, and make certain that they can be evacuated safely and promptly.

main planning done (6) Set up a system for each division, coordinating with the war plans coordinator of the Training and Inspection Division any instructions sent to the field in connection with war plans or subitems related thereto.

✓ (7) Correlate with Domestic Intelligence Division to make certain there is no overlapping between war planning and separate programs, such as, emergency detention program, program calling for protective custody of diplomatic officials, program calling for searches of various places, etc.

End of message ✓ (8) Prompt issuance of instructions to field chain of command. We are already receiving contributions to be included in those instructions.

(9) Re-evaluation to see if additional vital records to be put in a safe field location.

summary (10) Ascertain whether radio facilities now at Shepherdstown should be augmented so that we can contact a larger segment of field offices. Present CW radio facilities have definite range limitations.

(11) Tabulate physical facilities available at Shepherdstown; physical facilities which will be needed under various evacuation plans; and thus determine additional facilities not now available which will have to be obtained.

Based on #4 (12) Recheck and re-evaluate proposed plans for courier service with other sensitive agencies.

Based on #2 (13) Re-evaluate and replan chain of command for stay-behind personnel in Washington.

with (14) Present for consideration as to alternates for the evacuees to take care of casualties and whether contact should be made with these individuals to make certain that they will be available for evacuation purposes.

FIELD PLANNING:

Field planning has recently been re-evaluated and we have had the responsibility for this supervision all along. We believe this field planning to be complete, sound, workable, and sensible.

HOW TO GO ABOUT ABOVE PLANNING:

It is our intention to analyze each situation along with representatives of the various divisions concerned and endeavor to reach a mutually acceptable plan, and if necessary an alternate plan for each and then present these plans for Bureau consideration and approval.

It is our hope to be able to prepare one document, appropriately subdivided and indexed, so that the Director and the various Assistant Directors will have immediately available all necessary details as to Seat of Government war plans. We realize that it is going to take a considerable amount of time to carry out all of the above thoughts, but we are anxious to bring the entire matter to consummation at the earliest possible date, and we will work on it steadily and you will receive frequent progress reports.

RECOMMENDATION:

None Informative.

This should all be
settled promptly -
Mason should
bring suggestions
to Exec Conference
not later than
next Monday

— J. S. Mason
D.

7-14

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR *[Signature]*

FROM : L. J. GAUTHIER

DATE: July 20, 1954

SUBJECT: WAR PLANS *[Handwritten: 3, 66-17381]*

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Laughlin _____
Mohr _____
Winterrowd _____
Tele. Rm. _____
Holloman _____

Reference is made to Mr. Harbo's memorandum to Mr. Tolson dated July 13, 1954, wherein it was pointed out that the Executives Conference unanimously recommended that the Training and Inspection Division serve as general coordinator of all war planning for the Field and the Seat of Government and that the Training and Inspection Division fix responsibility on other Seat of Government Divisions for individual aspects of war planning and evacuation and follow through to see that those divisions handle their individual war planning and evacuation responsibilities.

In this connection the Training and Inspection Division requests that each Division re-evaluate their planning relating to the Seat of Government evacuation and operations in an emergency for the purpose of setting up new planning and the Training and Inspection Division to be advised for each of the following circumstances:

SITUATION "A"

"Washington completely destroyed, including all records, presumably over a weekend or night, when minimum personnel casualty resulted." *[Handwritten: CE]*

Seventeen (17) employees from the various Sections of the Administrative Division will be required to be evacuated to perform all duties of an administrative nature.

The present plans for establishing key functions at the evacuation site is predicated upon sufficient warning to clear the area where total destructions can be expected. The storage of emergency supplies, automobile, bus and truck facilities, however, under the circumstances, would be completely liquidated. As a result, evacuation requirements will be severely crippled. Office supplies and equipment to be transported to the relocation site will no longer exist. The number of employees fortunate to be away from the target area will be relatively few.

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Memo to Mr. Mohr (continued)

Under these conditions some of the salient requirements that must be provided for and which will require considerable planning are as follows:

1. Availability of Personnel:

Alternate staffing of relocation site will have to be temporarily provided from the offices of Resident Agencies of the Philadelphia, Pittsburgh, Baltimore and Richmond Divisions for manning the site until specific job experienced employees from other field divisions can be ordered in. In other words, it will be necessary to inform all SAC's now that their war plans must provide a list of employees who have had prior Seat of Government training and of the possibility that should headquarters employees not be available for staffing the relocation site, field employees may be instructed to report to relocation headquarters immediately.

2. Availability of Office Supplies and Equipment:

An inventory of supplies and equipment available at the relocation site should be made. Additional supplies and equipment will have to be provided for by nearby resident agencies to provide short term operation. The war plans for the Richmond Office should provide a ready source from which such supplies and equipment (list of requirements to be furnished Richmond) can be immediately requisitioned and transported to the site for long term operation.

3. Availability of Automotive Equipment:

In connection with staffing the site with employees living outside the Washington area, nearby field offices and resident agencies should be responsible to have available automobile, truck and bus equipment if such is needed.

SITUATION "B"

"Washington attacked but Justice Building only partially destroyed, remainder of building not usable, no repeat air raid immediately contemplated."

Memo to Mr. Mohr (continued)

Seventeen (17) employees of the Administrative Division are to be evacuated to handle administrative duties at the relocation site.

Under the stated set of facts with the Justice Building only partially destroyed and no repeat air raid immediately contemplated, it is expected that the personnel scheduled for evacuation will be started toward the evacuation site and office supplies and equipment set aside for evacuation will be loaded and transported as soon as possible. General Service Administration agrees to provide fifteen (15) large trucks.

SITUATION "C"

"Washington subjected to series of attacks, making it inadvisable to try to operate from this area and presumably between attacks there is time to permit removal of limited volume of remaining facilities."

Seventeen (17) employees will be required at the site.

Under existing plans evacuation will be put into effect immediately upon instruction from the Director to evacuate key headquarters functions from Washington, so that key functions can be established as soon as possible at the site. There are no definite plans at present for the mass evacuation of stay-behind employees if it becomes inadvisable to try to operate from this area. Specific plans should be formulated looking forward to the dispersal of all headquarters including Washington Field Office employees and Bureau records that can be removed to field divisions which are considered to be unlikely initial targets for enemy attack. We have several such offices throughout the field located in primarily non-industrial areas. It is felt that FBI employees should be shifted in groups to field divisions where restoration of FBI services on a long-term basis after attack by the enemy can be realized. The planning can be accomplished within the framework of our field divisions and careful consideration should be given to formulating specific instructions that can be issued now to the Special Agents in Charge of those offices which fall within the pattern of such emergency planning.

Memo to Mr. Mohr (continued)

SITUATION "D"

"United States attacked, but Washington not attacked and fear of future attack on Washington causes President to order sensitive agencies out of Washington to a safer location."

Seventeen (17) employees required at the relocation site.

The present evacuation plans to shift limited personnel, supplies and equipment from Washington to the evacuation site is adequate relative to situation "D." Further, the situation appears to be sufficiently provided for if the plans to staff and equip the site from headquarters is augmented by alternate planning to staff and equip the site from nearby field divisions if the master headquarters plan becomes inoperative.

RECOMMENDATION:

That the general comments contained herein to questions put forth in referenced memorandum be made available to the Training and Inspection Division.

A handwritten signature in dark ink, appearing to be 'JPM' or similar, written in a cursive style.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Boardman

DATE: July 19, 1954

FROM : Mr. Rosen

SUBJECT: WAR PLANS Amplifying - For S.O.G.
GENERAL INVESTIGATIVE DIVISION
POLICIES AND PROCEDURES TO
CHAIN OF COMMAND

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Gandy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
 Sizoo _____
Miss Gandy _____

In the event of the total destruction of Washington, the chain of command will be passed on to those individuals designated in the field service.

With respect to the operation of the Investigative Division, instructions concerning the handling of violations and investigative matters under the jurisdiction of the General Investigative Division are set forth in the Manual of Instructions, Manual of Rules and Regulations and the FBI Handbook. Supplementing these instructions are Bureau bulletins and SAC Letters. This material is now in the possession of each field office and is available to the personnel who will assume command. In addition, the persons assuming command and particularly those persons directly responsible for the discharge of the duties of the General Investigative Division should, as soon as it is appropriate and logical, take the following steps:

(1) Establish contact with Departmental officials with regard to the problems of the Investigative Division as are required.

(2) Establish contact with the branches of the military service for the handling of deserter cases. This liaison is now handled directly by the supervisors on the Deserter Desk, either by telephone or by mail.

(3) Establish contact with Selective Service Headquarters officials in connection with the handling of selective service matters. This contact is now handled by the supervisor on the Selective Service Desk either by telephone or by mail.

(4) Establish contact with the Federal Housing Administration in connection with fraud cases which liaison is now maintained by supervisors in the Accounting and Fraud Section on a telephone and mail basis.

(5) Establish contact with the Civil Service Commission primarily in connection with matters handled in the Special Inquiry and Security of Government Employees Sections which contact is now maintained by the supervisors by mail and in some isolated instances by telephone.

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cc-Mr. Harbo

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51 JUL 29 1954

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Memo to Mr. Boardman

(6) Establish contact with the Atomic Energy Commission in connection with matters handled by the Special Inquiry Section.

(7) Commence planning for reorganization of the Investigative Division for supervision purposes considering:

- (a) Personnel
- (b) Facilities
- (c) Re-establishment of Bureau Headquarters files by obtaining copies of pertinent material from field office files

In the recommendations that contact be established with the various Governmental agencies as set forth above, this is in addition to the liaison to be established and maintained generally in behalf of the Bureau with all of the Governmental agencies and departments where possible. The contacts to be established as described heretofore are for specific purposes in each instance which ordinarily do not require the service of the Liaison Section and are handled directly.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *WFR*

DATE: July 23, 1954

FROM : MR. R. R. ROACH *RR*SUBJECT: WAR PLANS *Auxiliary Space*
For S.O.G. *66-17381* *AS* *✓*

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Gleason	_____
Haddad	_____
Rosen	_____
Tamm	_____
Tracy	_____
Mohr	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Miss Gandy	_____

The Director has inquired as to whether or not the Bureau has received copies from the Office of Defense Mobilization (ODM) of all plans, guides and instructions that have been issued to sensitive agencies regarding evacuation and relocation. Further, the Director inquired as to any policy ODM has "set up" regarding the evacuation program.

On July 23, 1954, Mr. Russell Ash, Chairman, Ad Hoc Committee on Alert Planning, ODM, advised W. F. Woods, Liaison Representative, that his records reflect that the FBI has been furnished copies of all material issued to this date, with the possible exception of a paper dated March 8, 1954, entitled "Criteria for Use in Determining Essential Functions," and a paper of approximately the same date entitled, "Maintenance of Executive Direction," both of which have been furnished to Mr. Andretta of the Department. Mr. Ash was not in a position to state whether or not copies of these two papers have been furnished the Bureau by the Department and therefore a file review is being made to determine if copies have been furnished the Bureau.

Concerning a policy with regard to evacuation, Mr. Ash has advised that there has been no policy announced either in document form or any other form, although ODM has been advocating to each sensitive agency that they prepare to evacuate on a yellow warning. He stated, however, that a study is currently being made of the warning system in government and that ODM is working closely in this study with the Federal Civil Defense Administration (FCDA). The results of this study will be made available to the Bureau. The yellow warning will be used to warn of a probable hostile attack.

RECOMMENDATION:

The results of the file review will be reported and Liaison will follow closely with ODM to ascertain the results of their study with FCDA of the warning system and their proposals for changes, if any.

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EX - 113

JUL 27 1954

77 JUL 30 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO

DATE: July 12, 1954

FROM : D. J. PARSONS

SUBJECT: WAR PLANS Auxiliary Space For S.O.G.

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

The Director's memorandum of June 24, 1954, specified that each division make available a synopsis of any specific facts, plans, policies or procedures which should be assembled in succinct form for transmittal to the chain of command. I think the following information should be made available to all members of the chain of command both at the Seat of Government and in the field:

1. The chain of command. In this connection I think that in addition to specifying the chain of command, the responsibilities prior to an actual emergency, such as the place and preparations of the emergency location site and specifically the responsibility of action yet to be taken, should be well defined and specified.
2. The location of the emergency relocation site or evacuation headquarters should be described and accompanied by a copy of the map which has already been prepared. There should be included under this category a specific plan for taking over the relocation site.
3. The facilities available to the evacuation headquarters. This should include a description of the switchboard and teletype installation, radio and microwave facilities. This description should include what these facilities were engineered to provide, such as communications by microwave with the other agencies specified by the President. The description of the radio and microwave facilities, the installation of which is the responsibility of the Laboratory Division, is in Section II of the attachment.
4. The brief for the members of the chain of command should also specify where there is available a copy of the Seat of Government War Plans. In addition, a suggestion should be included as to steps which could be taken to reconstruct or provide a substitute for the critical functions of the Divisions at the Seat of Government. To this end Section I of the attachment lists personnel assigned to the field who have had Laboratory experience and who would be available in taking over Laboratory functions if the Seat of Government were totally destroyed.

DJJP/mek

Attachment

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EX-130

66-17381-325

13 JUL 29 1954

-1-

Memo to Mr. Harbo 7/12/54
Re: War Plans

5. There should be a description of the vital records stored away from the Seat of Government, presently at Little Rock, and perhaps also the means of obtaining them for use at the evacuation center.

6. It would probably also be desirable to include some instruction as to steps that should be taken to safeguard any files or records at the Seat of Government should personnel be wiped out but records not totally destroyed.

It is suggested that all previous briefs for prior members of the chain of command be recalled.

RECOMMENDATION: That the above items be considered in preparing the brief for the members of the chain of command.

ADMINISTRATIVE BRIEF OF
LABORATORY WAR PLANS

I. CONTINUITY OF LABORATORY EXAMINATIONS AND OTHER FUNCTIONS

A. A problem will arise only if the entire headquarters Laboratory facilities and personnel should be lost, since otherwise any remaining nucleus of personnel and facilities would form the basis for carrying out Laboratory functions and the process of rebuilding.

B. In the event of total destruction of the headquarters Laboratory facilities and personnel, there is set forth below a list of former Laboratory personnel who have since transferred to the field and who could be called upon to rebuild Laboratory operations:

NAME

PRESENT OFFICE OF ASSIGNMENT

Chemistry and Serological Matters

Roy M. McDaniel	New Orleans
Franklin Z. Bagdy	Washington Field

Cryptographic Matters

Roy M. McDaniel	New Orleans
Thomas McShane	New York
Richard B. Smith	Detroit
W. G. Goold	Washington Field
Robert K. Herbertson	Norfolk

Document Matters

D. Norman Gray	San Diego
Roy L. Erickson	San Francisco
John F. Toomey	Boston
William E. Davis	San Francisco
Charles F. Grigsby	Memphis
Clark A. Hull	Chicago
Orville F. McVay	Miami

Electrical Matters

J. J. Hill	New York
J. M. Canty	Boston
W. L. Thompson	Savannah
E. J. Morrison	New York

66-17381-325

NAMEPRESENT OFFICE OF ASSIGNMENTRadio Matters

H. G. Earp	Portland
D. L. Eskridge	San Francisco
R. E. Thornton	Albuquerque

C. The above individuals are listed in estimated order of proficiency. Suggested administrative chain of command is as follows: (1) W. G. Goold, (2) Roy M. McDaniel, (3) J. M. Canty, and (4) Roy L. Erickson.

II. COMMUNICATIONS ENGINEERING SERVICES OF LABORATORY

A. As a part of the Bureau's over-all war plans involving an emergency relocation center at Shepherdstown, West Virginia, the following facts relative to radio communications are considered pertinent:

1. Security Agencies Microwave Communications System

At the request of the White House, a multiple-channel radio link is being established between the respective relocation centers of the following critical agencies:



b7E

Federal Bureau of Investigation



The FBI station of this system is presently located on a private estate near Shepherdstown, West Virginia, and will be controlled from within the Shepherds College quarters. The system, upon completion, will permit both telephonic and teletypewriter communications between the above-listed critical agencies.

2. CW Radio Network

The primary control radio station for the Bureau's entire CW radio telegraph network is presently located immediately outside the Washington area. The receiving portion of this station is located near Clinton, Maryland, and the transmitting portion near Waldorf, Maryland. This station will remain the primary control station for this network so long as the station remains operative. Sufficient

radio communications equipment has been procured and stored in the vicinity of Shepherdstown, West Virginia, for the construction and operation of a radio station which will perform either of the two following functions as required:

a. Maintenance of communications between relocation center and the primary control station in Washington area if that station remains operative.

b. The assumption of the functions of a primary control station linking the emergency relocation center with all field offices in the event the Washington area control station is lost.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT

DATE: July 13, 1954

FROM : MR. V. P. REAGAN

SUBJECT: CHAIN OF COMMAND -
BUREAU WAR PLANS Auxiliary Sp. 100 For S.O.G.

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tamm	_____
Tracy	_____
Mohr	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Miss Gandy	_____

Reference is made to instructions that information be provided for the use of the Chain of Command in the Bureau which will take effect in the event Bureau headquarters are destroyed. It was requested that we provide specific facts, plans, policies or procedures which should be made available to the Chain of Command to permit their proper functioning in an emergency.

There are attached yellow copies of write-ups relating to matters in the Domestic Intelligence Division which should be called to the attention of the Chain of Command. Replimats are available for a reproduction of this material and it is suitable for including in a folder for the Chain of Command and other Bureau officials. These write-ups cover -

1. Emergency Detention Program
2. Procedures for Handling Diplomatic and Official Representatives of Enemy Nations
3. Dangerous Aliens of Nations Outside the Soviet Bloc, in International Organizations
4. Atomic Energy Security Risks
5. Censorship of International Communications
6. Liaison with Other Governmental Agencies
7. FBI Foreign Liaison Representatives

RECOMMENDATION

It is suggested that this information be referred to the Training and Inspection Division.

Enclosure

VPK:TD

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EX-130

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Yellow copies retained
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2-82

The Attorney General

July 30, 1954

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Director, FBI

IDENTIFICATION DIVISION, FBI
POSSIBLE RELOCATION

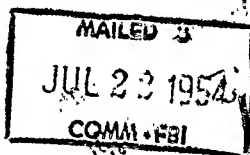
In my memorandum of July 8, 1954, several considerations were set forth as to the reasons why the Identification Division should continue to remain in Washington, D. C. You will recall I pointed out the close ties binding this Division's work with the Bureau as a whole and the use of these records by other Federal agencies here in Washington. Personnel considerations along with economy and other efficiency factors were also cited.

In your memorandum of July 15, 1954, you agreed with the soundness of our reasoning. You further stated that the only argument against our conclusions was whether the loss of the fingerprint cards, in the event of attack on the National Capital, would be so irreplaceable as to warrant removal of the Identification Division outside the target area.

I am sure you will agree that there is a calculated risk involved no matter where Government records are kept. For sometime, past decentralization of portions of the Federal Government from the City of Washington to other areas and to perimeter building sites has been the subject of much study. It appears that the cost of decentralization and the inefficiency resulting therefrom have blocked any general move in this direction.

The problem of preservation and relocation of all FBI functions and records in the event of actual enemy attack on Washington has, of course, received our close and continuous consideration for sometime past in connection with our planning for any evacuation emergency. With respect to the Identification files, we have even considered microfilming these records. However, it was felt that the cost of such an operation would be prohibitive. As we have previously advised the Office of Defense Mobilization, insofar as our Identification fingerprint records are concerned in the event of total destruction, the original fingerprints now maintained in our service can be regrouped from fingerprint records maintained by law enforcement agencies throughout the country.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



Memorandum to the Attorney General

July 20, 1954

I am firmly convinced as to the soundness of the conclusions set forth in my memorandum of July 8, 1954, and feel that efficiency and economy of operations will continue to be best served by maintaining the Identification Division in Washington, D. C.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 13, 1954

FROM : Herbert Brownell, Jr.

SUBJECT:

C Bureau War Plans (4)
Auxiliary Space For S.O.G.

detached
 (ATTACHED)

Mr. Tolson	✓
Mr. Boardman	✓
Mr. Nichols	✓
Mr. Belmont	✓
Mr. Tamm	✓
Mr. Clegg	✓
Mr. Glavin	✓
Mr. Ladd	✓
Mr. Rosen	✓
Mr. Tracy	✓
Mr. Harbo	✓
Mr. Mohr	✓
Mr. Winterrowd	✓
Tele. Room	✓
Mr. Holloman	✓
Miss Gandy	✓

I have your memorandum of July 8, on the subject, "Identification Division, FBI Possible Relocation". In my opinion the arguments against moving the Identification Division outside the Washington, D. C. area are valid.

The only argument that I can see against your conclusion would be the one as to whether the loss of the fingerprint cards, in the event of an attack on the National Capital, would be so irreplaceable as to warrant removal of the Identification Division outside a target area. I presume you have taken this argument into consideration in reaching your conclusion.

What is our answer to this?
4

*Memo to
 Mr. Tamm
 7/20/54
 RCA.*

*Memo to A.G.
 7-20-54
 b. n. 25/6*

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 EX-130

66-17381-

327

JUL 27 1954

EXP. PROC.

JUL 14 1954

THREE
[Signature]

SAC, Little Rock

Director, FBI

VAR PLANS

~~SECRET~~

JUL 20, 1954

PERSONAL ATTENTION

The Little Rock Office has in its storage facilities a complete duplicate set of the Laboratory's typewriter standards. It is requested that this duplicate set of typewriter standards be returned to the FBI Laboratory.

FOR INSTRUCTIONS AS
TO DISSEMINATION
SEE FILE 100-356062-876

Classified by 2040
Exempt from GDS, Category 243
Date of Declassification Indefinite

8-24-74 E76

JUL 21 '54

ORIGINAL FILED IN 100-356062-1175

MAILED 16
JUL 21 1954
COMM-FBI

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MR. L. V. BOARDMAN

~~SECRET~~

July 7, 1954

MR. A. H. BELMONT

Classified by 5040
Exempt from GDS, Category 243
Date of Declassification Indefinite

EMERGENCY DETENTION PROGRAM
BUREAU WAR PLANS AxiLITY

space For S. J. G. 8-24-70
Ezo

This memorandum is prepared to answer the comment made and questions raised by the Director.

1. The Director has commented that he desires that we should have a copy of everything in the Attorney General's Portfolio.

The administrative plans, forms and operational procedures to place the Emergency Detention Program in operation are contained in the Attorney General's Portfolio. Two copies of the Portfolio as presently approved and on which our planning is based are maintained by the Bureau. One copy is maintained by the Internal Security Section in Room 1503. The other copy, at the Department's request, is maintained in the Little Rock Office for security reasons in the event the copies maintained by the Bureau and the Department at the Seat of Government are destroyed by enemy attack. This document is in the personal custody of the Special Agent in Charge at Little Rock along with other important papers and documents which have been reproduced for emergency use if necessary. (* Other documents and papers identified in addendum)

For your information, since December, 1953, the Office of the Legal Counsel in the Department has been reviewing the Attorney General's Portfolio but to date the suggested revisions have not been submitted to the Bureau for comment so that we can carefully consider all factors involved in any suggested revisions. However, the Portfolio which is in our possession contains the instructions from which we would operate at this time if an emergency occurred.

2. The Director has inquired as to whether there is a safe at Shepherdstown, West Virginia, in which the Attorney General's Portfolio could be placed and whether it is desirable to do so.

We do not have a safe at Shepherdstown in which

Bufile 100-356062

cc - Bufile - Bureau War Plans

cc - Mr. D. J. Parsons

cc - Mr. R. T. Harbo

PLC:mjt

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the Portfolio could be placed. It is not believed desirable that arrangements should be made to place a safe at the evacuation site at Shepherdstown to store important documents such as the Attorney General's Portfolio because the space there is not occupied by Bureau personnel and complete security could not be assured at the location.

2. The Director has inquired as to whether we do or should have papers stored at Shepherdstown.

At the present time no papers or documents are stored at the planned evacuation site at Shepherdstown and although we have some space there controlled by locks it is not occupied by Bureau personnel and cannot be considered secure insofar as the storage of such important documents and papers as the Attorney General's Portfolio. Because of the lack of complete security it is believed that it would be highly inadvisable to store important documents or papers at that location at this time.

ACTION:

This is submitted in answer to the Director's inquiries.

* Addendum 7-8-54

The following items in addition to the Attorney General's Portfolio are maintained in the personal custody of the SAC at Little Rock: (1) Duplicate copy of the Security Index list for the entire field (new list submitted every month and old list destroyed); (2) photographic copies of handwriting specimens of Security Index subjects catalogued as Key Figures and Top Functionaries (leaders in subversive movements on a local and national scale); (3) copy of the Bureau payroll; (4) copy of the Bureau personnel retirement records; (5) photographs of FBI personnel fingerprint cards and (6) complete photographic duplicates of the Typewriter Standards File and film transparencies of the more used specimens of this file.

No other papers or documents have been specially reproduced for emergency use or stored in any other repository away from the Seat of Government. Of course, each field office maintains its own Security Index cards and corresponding security files.

July 22, 1954

MEMORANDUM FOR MESSRS. TOLSON
NICHOLS
BOARDMAN
BELMONT
HARBO

O Bureau
Re: WAR PLANS - EVACUATION
Auxiliary space For S.O.G.

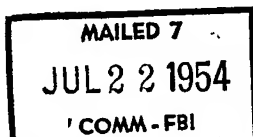
You are aware that the Federal Civil Defense Administration has plans to advise the public of the imminence of a hostile attack and encourage the public to endeavor to walk out of Washington as a means of reducing the casualty rate. On the other hand, the FBI had earlier advised the Office of Defense Mobilization in connection with its war planning that the FBI chain of command would evacuate to the emergency relocation site when ordered to do so by the White House.

It is requested that an appropriate Liaison Agent, during the course of other contacts at the Office of Defense Mobilization, ascertain the recommendations of the Office of Defense Mobilization as to when sensitive agencies should plan to evacuate. Is it the wish of ODM that evacuation be effected upon the issuance of a yellow alert or other signal of imminent hostile attack, or does ODM desire that sensitive agencies await instructions from the White House as to evacuation? Comments should be made available to the Training and Inspection Division by memorandum.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director



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July 22, 1954

MEMORANDUM FOR MESSRS. TOLSON
NICHOLS
BOARDMAN
BELMONT
HARBO

O Bureau
Re: WAR PLANS - EVACUATION

Auxiliary space For S.O.G.

It is desired that an appropriate Liaison Agent contact the Office of Defense Mobilization and make certain that the FBI has received copies of any plans, guides or instructions which the Office of Defense Mobilization has made available to sensitive agencies to guide them in planning for evacuation from Washington or in compiling other phases of war plans.

There are many aspects to war planning and it is possible that the Office of Defense Mobilization might have some aspects in mind which have not been communicated to all sensitive agencies. It is the desire of the Bureau to make certain that its war plans are as complete as possible and to reduce to a minimum the likelihood of overlooking any pertinent phase of planning. Comments should be obtained, if possible, and should be made available to the Training and Inspection Division by memorandum.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director



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60 AUG 2 1954

SAC, Richmond

7/20/54

Director, FBI (100-358086)

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~~PERSONAL AND
CONFIDENTIAL~~

BUREAU WAR PLANS -
RECORDS DEPOSITORY

DEC 1-15-82
ON

slk/lt

ReBulet to Little Rock dated 11/23/53 entitled as above. For the information of the SAC at Little Rock, your office is no longer considered as the repository of certain vital records. In accordance with the instructions here following, you should forward to the Richmond Office by appropriate means, bearing in mind their confidential nature, the following records:

1. Copies of the Bureau's payroll.
2. Copies of the Bureau's personnel retirement records.
3. Photographs of FBI personnel fingerprint cards.
4. Photographic copies of handwriting specimens of the Key Figure List.
5. The Photostat of the suggested draft agreement dated 12/15/50 between the Federal Bureau of Investigation and the Office of Censorship.

The duplicate copy of the Bureau's security index, which is now on file in the Little Rock Office, may be destroyed at the time the foregoing records are forwarded to the Richmond Office. The current copy of the Bureau's security index is being forwarded under separate cover to the Richmond Office.

The Attorney General's portfolio, copy No. 3, which is now on file in the Little Rock Office must be sent to the Bureau by a mature experienced Agent coming to Washington, D.C. for In-Service; on arrival in Washington the portfolio should be turned over to Assistant Director A. M. Belmont. The SAC at Little Rock is to advise the Bureau with whom he plans to send the portfolio and obtain Bureau permission for the Agent in question to transport the portfolio from Little Rock to Bureau headquarters.

It is the responsibility of the SAC at Richmond upon receipt of the vital records from the SAC at Little Rock to maintain them in the Richmond Office in such manner as to insure their utmost security. All records received by you

cc - Little Rock (P & C)

Messrs. Belmont

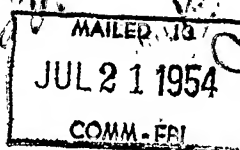
Mohr

Parsons

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cc - 100-356062

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from the SAC at Little Rock or from the Bureau should be maintained in a sealed condition in a safe, dry, secure area. In the event of the destruction of Bureau records at the Seat of Government, you will be instructed to make available those duplicate records which you have in your personal custody to the Bureau official then in command of the Bureau.

There will be forwarded to the Richmond Office on a periodic basis a complete new security index. From time to time additional handwriting specimens of key figures will be submitted as will photographs of FBI personnel fingerprints, the FBI payroll and FBI personnel retirement records. At the time each item is submitted to you for retention, appropriate instructions will be issued as to the manner of disposing, if necessary, of any records that you may have then on hand.

The Bureau wishes to point out that these records are being forwarded to your office as a precautionary measure in order to insure that certain essential Bureau records are outside the Washington target area should the Seat of Government and the records retained therein be destroyed.

You are to advise the Bureau, captioned as above, when these records are received by you.

~~SECRET~~

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 7/16/54

FROM : Executives Conference

SUBJECT: WAR PLANS

4)
Approved 7/16/54

Mr. Tolson	_____
Mr. Ladd	_____
Mr. Nichols	_____
Mr. Belmont	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Rosen	_____
Mr. Tracy	_____
Mr. Mohr	_____
Mr. Trotter	_____
Mr. Winterrowd	_____
Tele. Room	_____
Mr. Holloman	_____
Miss Gandy	_____

Present at Executives Conference 7/12/54 were Messrs. Tolson, Mohr, Trotter, Parsons, J.E. Edwards, Hennrich, Boardman, Rosen, Kemper, Nichols and Mason.

The Conference considered how acute a need might exist at the Bureau's emergency evacuation headquarters at Shepherdstown for the use of certain vital records currently stored at Little Rock....and whether these documents should continue in storage at Little Rock or at some closer point.

EXECUTIVES CONFERENCE CONSIDERATION:

1. Records now at Little Rock relate primarily to the program for the Detention of Communists, which information is already in possession of the field, the Department, and the Bureau at Washington. Consequently, it is not vital that these records reach Shepherdstown immediately upon an evacuation inasmuch as the field can go ahead and operate if need be. Nevertheless the records should be as close to Shepherdstown as practical and therefore the Conference unanimously recommends transfer of the records from Little Rock to Richmond, Va. Although Richmond is listed as a target area (all field office cities are target areas except Butte), Richmond is not a critical target area. If the Director approves, records will be moved from Little Rock to Richmond.

2. Undesirable to locate any records at Shepherdstown inasmuch as we do not have control over the college; not safe to have records in storage unless they are guarded 24 hours per day.

Classified by 2040

Exempt from GDS, Category 2+3

Date of Declassification Indefinite

8-24-74 E26

cc - Mr. Sizoo

Mr. Harbo

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EX - 113

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13 JUL 29 1954

66-17381-330

BOEYER

THRE

Let to Richmond
cc: Mr. Sizoo
cc: Mr. Harbo
cc: Mr. Trotter
cc: Mr. Parsons
cc: Mr. Edwards
cc: Mr. Hennrich
cc: Mr. Boardman
cc: Mr. Rosen
cc: Mr. Kemper
cc: Mr. Nichols
cc: Mr. Mason
cc: Mr. Sizoo
cc: Mr. Harbo
cc: Mr. Trotter
cc: Mr. Parsons
cc: Mr. Edwards
cc: Mr. Hennrich
cc: Mr. Boardman
cc: Mr. Rosen
cc: Mr. Kemper
cc: Mr. Nichols
cc: Mr. Mason

The Attorney General

~~TOP SECRET~~

July 26, 1954

Director, FBI

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 4/21/2010

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WAR PLANS - EVACUATION SITE

EX-103

66-1781-331

As you know, we have been planning to use Shepherd College at Shepherdstown, West Virginia, for emergency headquarters in the event it becomes necessary to evacuate Washington during a period of war or other catastrophe. There are certain practical problems posed to the use of Shepherd College, involving principally the fact that the college is not under our control at this time, and we cannot store needed equipment and records there at present. Transportation poses a problem.

We have contacted the Marine Corps at Quantico, and there is no objection on the part of the Marines to our considering the FBI facilities on the Marine Base as the site for emergency operations. We are very confidentially informed that the Atomic Energy Commission and possibly the Joint Chiefs of Staff will also use the Marine Base at Quantico as emergency headquarters. Many of our problems would be solved in the event it is possible for the FBI to evacuate to Quantico in an emergency. Quantico is approximately seventy miles from [redacted] b7E

Of course we must clear with the Office of Defense Mobilization. I have instructed that the views of the Office of Defense Mobilization be obtained. You will be ultimately notified of the findings, and I wish to emphasize that any consideration given by the FBI to the use of facilities at Quantico is purely exploratory at this time.

Although Quantico is a Marine Base, it is used as a training school, as distinguished from a military post, established for offense or defense. We are informally advised that Quantico is not considered a prime target.

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 Sizoo _____
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Holloman _____
Gandy _____

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JUL 26 1954
COMM - FBI

RAM

5 JUL 2 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *sent*

DATE: 7-23-54

FROM : *RTH* R. T. HarboSUBJECT: WAR PLANS - EVACUATION SITEAuxiliary Space For S. O. G.

Tolson ☒
 Ladd ☒
 Nichols ☒
 Belmont ☒
 Glavin ☒
 Harbo ☒
 Rosen ☒
 Tracy ☒
 Mohr ☒
 Trotter ☒
 Winterrowd ☒
 Tele. Room ☒
 Holloman ☒
 Miss Gandy ☒

The Executives Conference, 7-19-54, recommended consideration be given to changing our evacuation headquarters from Shepherd College at Shepherdstown, West Va., to Richmond Field Office or FBI Academy at Quantico. Director instructed that contact be made with Marine Corps at Quantico to ascertain what plans exist for use of Quantico by Marines or other agencies in an emergency and whether Marines would have any objection to FBI establishing emergency headquarters there.

Attachments *sent* 7-26-54
 cc - Mr. Nichols
 Mr. Boardman
 Mr. Belmont
 Mr. Mohr
 Mr. Parsons

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 EX-103

Referral/Consult

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10 SEP 30 1969

ADVANTAGES OF USING QUANTICO

1. We already have full possession of a building and can store therein, with complete security, vital records; building could be arranged for emergency use at any instant.

2. Quantico is close enough to Washington to possibly make it unnecessary to sleep many people; however, sleeping facilities for small emergency staff could be arranged; hospital and medical facilities are available.

3. Necessary supplies, equipment, vital documents and records can be stored at Quantico now, thus eliminating shipment problems in an emergency period.

ACTION TAKEN

Mr. Parsons of the Laboratory has been requested to obtain full facts and costs as to moving our micro-wave establishment from Sheperdstown to Quantico, setting up radio at Quantico, availability

of wires for phones and teletypes and to prepare an appropriate memorandum. It will be necessary for us to link in with some other sensitive agency, and if AEC is already establishing microwave facilities at Quantico, as reported, this will greatly facilitate our problem. Parsons will give secondary consideration to the possibility of moving our radio stations from Clinton - Waldorf to the Marine Base in Quantico (Plenty of land available - we already hold 99 acres and can get other land as needed at no cost.) and will submit recommendations as to this point.

ACTION TO BE TAKEN

1. Attached memorandum go forth to Attorney General advising we are giving consideration to using our facilities at Quantico; however, nothing definite has been decided, but that we contemplate contacting Office of Defense Mobilization to see if they have any objections and Attorney General will be kept fully advised.

2. Attached memo go forth instructing that Liaison Section make appropriate contact with Office of Defense Mobilization and the Ad Hoc Committee on Alert Planning (Russell Ash until August 1) to ascertain if they have any objection to FBI using facilities at Quantico as emergency headquarters; to ascertain whether they can foresee objection by any other agency.

V.

OK.

J.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: 7/16/54

FROM : R. T. Harbo *RT*SUBJECT: WAR PLANS
EVACUATION

Tolson ✓
Ladd ✓
Nichols ✓
Belmont ✓
Clegg ✓
Glavin ✓
Harbo ✓
Rosen ✓
Tracy ✓
Mohr ✓
Trotter ✓
Winterrowd ✓
Tele. Room ✓
Holloman ✓
Miss Gandy ✓

The Washington Daily News, City Edition, Friday, 7/16/54, at page 5 carried an article entitled "~~Head Start Out of Town -~~ VIPs May Get Tips of Bombs in Advance." The article states that Civilian Defense officials said they have a plan to speed Government officials out of town before the rest of the city is warned that an attack is expected. They have named the plan "Operation Warning Yellow." Other information in the article appears to have come from Mr. William Royce of the Office of Defense Mobilization.

The Bureau has had no previous information on "Operation Warning Yellow."

RECOMMENDATION:

It is recommended that Liaison Section contact both Federal Civil Defense Administration and the Office of Defense Mobilization to ascertain the details of Warning Yellow. Newspaper clipping is attached.

Terry Harte, FCDA
is checking on this.
7-22-54
enb.
6/1/54

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332

INDEXED - 6

JUL 28 1954

EX-103

cc: Mr. Belmont

Attachment
JEM:dmb

7/16/54
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A Head Start Out of Town

VIPs May Get Tips of Bombs in Advance

Civilian Defense officials today said they have a plan to speed Government officials out of town before the rest of the city is warned that an attack is expected. They have named the plan "Operation Warning Yellow."

"Warning Yellow" won't sound off over the city's alarm system, but will work quietly thru phone calls.

The idea, CD said, is to get these key people to "out-of-target areas" so they can still carry out the operation of Government."

"We want to get these government heads out on the highways before they jam up with people," an official said.

ANYTIME

William Royce, of the Office of Defense Mobilization, said Warning Yellow will be used when there is merely a slight chance the city will be attacked and we have the time to get them out and still be able to work our regular city-wide plan."

Several area colleges have been selected as out-of-target sites where the Government heads are supposed to go.

"We can't have the whole city in on 'Warning Yellow' since it's liable to be a dry run," Mr. Royce said. "We can't have a mass exodus from the city everytime we believe we may be attacked."

At the same time that the Government officials get the word, he said, CD staffers also will be notified to take their posts.

"People may get a little suspicious when they see wardens running around. Government workers seeing their bosses take off in a huff may put 2 and 2 together and take off with them," a CD official said.

TRIED ONCE

The official said the Warning Yellow had one test, which, for some reason didn't turn out too well.

"Those that left said they felt a little silly," the CD man said, "but they did enjoy the drive out of town."

An H-Bell in Every Bedroom?

Scientists are trying to perfect a buzzer or bell that could be installed in a bedroom of every home in a bomb target area and could be set off electronically to warn of an approaching atomic attack.

Civil Defense Administrator Va Peterson disclosed the plan today but warned that such a device is still far from being ready for widespread use. He said we have to count on sirens for the present.

Mr. Peterson made a broad appeal to Congress for more funds to prepare for mass evacuation of cities in the event of war.

"We may never reach a situation where we can get all of the people out of any great American city," he said. "That will be a goal we can strive for, but every time we can get an hour, two hours, three hours, four hours or whatever number of hours we can get, we can save hundreds of thousands of American lives in any city."

66-17381-332

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *AB*

DATE: July 26, 1954

FROM : MR. R. R. ROACH *RR*SUBJECT: *Bureau*
WAR PLANS *Auxiliary space for S. O. G.*
EVACUATION

Tolson	<input checked="" type="checkbox"/>
Boardman	<input checked="" type="checkbox"/>
Nichols	<input checked="" type="checkbox"/>
Belmont	<input checked="" type="checkbox"/>
Glavin	<input checked="" type="checkbox"/>
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Winterrowd	<input type="checkbox"/>
Tele. Room	<input type="checkbox"/>
Holloman	<input type="checkbox"/>
Miss Gandy	<input type="checkbox"/>

Mr. Harbo in a memorandum to Mr. Tolson dated July 16, 1954, made reference to a Washington "Daily News" article entitled "A Head Start Out of Town - VIPs May Get Tips of Bombs in Advance," and recommended that Liaison contact the Federal Civil Defense Administration (FCDA) and the Office of Defense Mobilization (ODM) to ascertain the details of "Warning Yellow." According to the newspaper, FCDA officials were quoted as saying that a plan had been devised to speed government officials out of town before the rest of the city is warned that an attack is expected. The article stated that the plan had been named "Operation Warning Yellow."

Liaison, after checking with FCDA and ODM, was advised on July 23, 1954, by Mr. Henry F. Hurley, ODM, that the newspaper article was embarrassing to both of the afore-mentioned agencies and that it was a particularly poor job of reporting. Mr. Hurley stated that Mr. William Royce of ODM had been telephonically contacted by a reporter, but that at no time did he advise this reporter that any plan had been devised to remove very important persons ahead of anyone else. Mr. Hurley stated that if such a plan had been devised it certainly would not have been published. Mr. Hurley furnished the Liaison Agent with an advisory bulletin of the FCDA dated January 13, 1953, which defines "Warning Yellow," as well as the definition and use of other attack warnings. This advisory bulletin and other instructions issued concerning attack warnings are attached.

A memorandum from me to Mr. Belmont dated July 23, 1954, entitled "War Plans" advised that a study is currently being made of the warning system in government and that the results of this study will be made available to the Bureau upon completion.

ACTION:

That this memorandum with the attachments be furnished Supervisor J. E. McArdle of the Training and Inspection Division.

WFW:mpm *mpm*
Attachments *135*

1 - Mr. J. E. McArdle, Rm. 5250
1 - Mr. J. E. McArdle, Rm. 5250

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EX-103

66-17381-

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: July 16, 1954

FROM : I. W. Conrad

SUBJECT: WAR PLANS Auxiliary space for S.O.G.

Tolson _____
 Boardman _____
 Nichols _____
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 Holloman _____
 Miss Gandy _____

Reference is made to Mr. Harbo's memorandum to Mr. Tolson dated 7-13-54 relative to the above-entitled matter, outlining a proposed re-evaluation of existing SOG war plans. Based on the outline contained therein, there are attached hereto observations under the following headings:

I. BUREAU WAR PLANS GENERALLYA. Present Relocation Center

Suggests consideration be given to occupied ready-to-go relocation center rather than present stand-by center.

B. Suggested Relocation Plans1. Required:

Outlines certain required phases of relocation program as imposed by White House planning.

2. Desirable:

Suggests consideration of supplementary plan to be held without dissemination for ultimate emergency situations.

C. Present Facilities at Shepherd College

Describes briefly radio and wire communications facilities presently available at existing relocation center.

II. LABORATORY DIVISION WAR PLANS

Sets forth comments relative to Paragraphs (2) and (14) of referenced memorandum from Mr. Harbo as these paragraphs relate to Laboratory war plans.

The attached material is set forth for Bureau consideration as a preliminary step in the over-all re-evaluation outlined in Mr. Harbo's memorandum, inasmuch as certain additional points contained in the referenced memorandum will be dependent upon decisions resulting from the suggested considerations.

RECOMMENDATION:

The attached material should be referred to the Training Division for subsequent Executives Conference consideration.

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66-17381-334

13 JUL 28 1954

67 AUG 1954

1 - Mr. McArdle, 5250 Rutland

IWC:KMB

I. BUREAU WAR PLANS GENERALLY

A. Present Relocation Center

It is respectfully suggested that reconsideration should be given to the basic premise of the Bureau's present war plans for the SOG, namely the choice of an unoccupied stand-by relocation center. While such a choice may have represented a sound calculated risk in terms of earlier concepts of bombing attack including the early atom bombs, the approach appears to be unrealistic in the light of the hydrogen bomb development and known Russian capabilities. The only advantage of such an approach is that of economy. The disadvantages are numerous and arise primarily from the fact that, being unoccupied, the site inherently cannot be ready for immediate occupancy and use. At a time when our major effort will be required for security operation, it appears almost certain that a substantial effort will have to be diverted in order to make the site ready for occupancy and operation. Two major categories in this respect are as follows:

a. Since no confidential material can be stored at the relocation center, all operating records and documents necessarily must be held elsewhere and transported to the relocation center at the time of emergency. From the files' standpoint alone this appears to be a formidable and unfeasible operation.

b. Since no operating equipment other than the barest communications facilities can be ready in place, substantially all remaining office supplies, office equipment, communications equipment and, in short, substantially all other operating materials must be held elsewhere and transported to the center under emergency conditions.

In addition, with respect to our present site, it is noted that since the selection of this site by the Bureau, the Military has established within a few miles a major radio communications station which is understood to be the principal Army receiving point for all transatlantic Military communications. The area thus would appear to be a potential target area.

66-17381-334

B. Suggested Relocation Plans

1. Required:

The Bureau as one of the so-called critical agencies [redacted] FBI, and [redacted] included in ~~Top Secret~~ White House relocation planning is required to have a relocation center, integrated with the relocation centers of the other critical agencies. Complete details relative to this integrated relocation plan are necessarily known to many people outside the Bureau, and in my opinion it must be assumed that the enemy likewise is acquainted with these plans. Thus, these relocation centers may become potential target areas in themselves. (The Military relocation center on which millions of dollars were spent was recently publicized in the newspapers; within the last few days Federal Civil Defense has publicly announced in the newspapers that near-by "college towns" are being selected as relocation centers.) Regardless of the security weakness of such an over-all plan, the Bureau's portion of the plan must be operatively worked out, since the possibility always exists that the plan may be placed into effect. Therefore, for reasons set forth in paragraph 1A above it is my feeling that the Bureau's relocation center should be on an occupied, ready-to-go basis. If the Bureau is unable to lease or procure such a site (as [redacted] already have done), then the use of a near-by field office such as Richmond would seem to me a better choice than the present unattended site for this purpose. b7E

2. Desirable:

Because of the wide-spread dissemination of the integrated relocation plan, information as set out above, regardless of whether the Bureau ultimately decides to retain its present stand-by site or to select a new, ready-to-go site, it is considered that the plan may be rendered inoperative by enemy action at or immediately following an initial attack. Therefore, it is suggested that consideration be given by the Bureau to the development of a supplementary plan, without any dissemination outside the Bureau, which would provide for emergency headquarters operation under conditions rendering the integrated war plan inoperative. For this purpose it is suggested that consideration be given to the selection of a field office (or large Resident Agency) which would not otherwise be a substantial target area, and that the necessary

records and equipment for minimum headquarters emergency operation be installed on a ready-to-go basis at that point. Although entailing additional expense, it is my feeling that this expense would not all be chargeable to "insurance" since it would appear that a substantial amount of productive work could be carried on during normal times at such location.

C. Present Facilities at Shepherd College

With respect to Paragraph (11) of Mr. Harbo's memorandum to Mr. Tolson dated 7-13-54 calling for a tabulation of facilities which will be needed in Shepherdstown, as well as facilities which are already there, the Laboratory is in a position to list the radio facilities and, by reference from Division IV, the wire communications facilities now available. These are as follows:

1. Radio:

a. Approximately one-half mile from the college property there has been installed on rented land a microwave radio station which will permit several channels of communication with the other sensitive agencies designated by the White House to take part in the integrated relocation plan. As noted above, these include [redacted]

[redacted] This station is complete but communication cannot be had with the other relocation centers until the other cooperating stations are completed.

b7E

b. On the microwave station site there is also installed a radio telegraph station similar to those in the majority of our field offices. This radio telegraph station will permit communications by radio with the Bureau's main radio station at Clinton, Maryland, or with the majority of our continental field offices, such communications being restricted to contact with a single station at a time, as distinguished from our main control station at Clinton which can communicate with several different offices simultaneously. This equipment is ready to go.

c. Necessary additional radio equipment to permit an increased volume of communications with other field offices has been procured and is being held in storage in the Veterans Hospital approximately five miles from Shepherd College. Installation of this equipment at Shepherdstown would permit the relocation center to assume the principal control functions and communications now handled by our Clinton station. (It is noted that the question of immediate installation of some of this equipment is being made the subject of a separate memorandum.)

2. Wire Communications:

a. In a basement room of the Administration Building at Shepherd College a two-position switchboard has been installed and is connected by cable to the telephone company office. Telephone instruments are stored in this room but have not been placed in the college offices and connected to our switchboard because of the confidential nature of our arrangements.

b. Three teletypewriters likewise are installed in the same basement room and these are connected through the Shepherdstown exchange into Hagerstown where they can be connected into existing Bureau teletype networks upon request of the Bureau.

II. LABORATORY DIVISION WAR PLANS

A. Plans for Different Conditions of Damage

With reference to paragraph (2) of Mr. Harbo's memorandum to Mr. Tolson, dated July 13, 1954, relative to War Plans under differing conditions of Washington destruction, the Laboratory's plans have been reviewed, and it is considered that no present change should be made on the basis of degree of destruction. In this connection, it is noted that the personnel and facilities presently earmarked for evacuation represent a minimum nucleus for emergency operation at Shephardstown. Any increase made possible by various conditions such as advance notice to evacuate prior to attack could be more effectively worked out after the initial evacuation, since the available facilities at the evacuation center will set a limit to any such increase. Accordingly, any increase above our minimum needs will thus be made as permitted by time and available facilities.

With regard to the immediate duties of the personnel to be evacuated under our present plans, it is pointed out that there will be a substantial amount of communications installation work, both radio and wire, and it is considered that any available personnel not urgently required on other Laboratory matters will be assigned to assist in placing the communications equipment in operating condition.

B. Alternate Evacuees

With reference to paragraph (14) of Mr. Harbo's memorandum requesting consideration of alternates for evacuees, it is not desired to make any change at this time since the personnel selected for evacuation intentionally have been selected to provide depth and overlapping in ability to handle various Laboratory functions, and the alternate problem thus appears already to have been handled.

66-17381-334

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: July 7, 1954

FROM : J. P. Mohr

SUBJECT: WAR PLANS

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tamm	_____
Tracy	_____
Mohr	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Miss Gandy	_____

Pursuant to the Director's instructions dated June 24, 1954, to make available to the Training and Inspection Division no later than July 12, 1954, a synopsis of any specific facts, plans, policies, or procedures which should be assembled in succinct form for transmittal to the field chain of command, the following information is set forth:

A. STAFFING RELOCATION SITE:

Additional Bureau personnel should be obtained from field divisions as replacements for key headquarters employees (542) scheduled to staff the site who as a result of a surprise attack on Washington, D. C., are unable to report for assignment to scheduled duty.

B. EMERGENCY MATERIALS AND SUPPLIES:

Supplies necessary for emergency operations have been designated and set aside in the Justice Building for removal to the relocation site. In the event an enemy attack makes it impossible to put into operation basic emergency plans, limited supplies from the site will be available upon arrival. Additional equipment and supplies should be obtained from nearby field divisions or requisitioned from civilian sources as the circumstances require.

For information purposes, all the plans formulated by Mr. Glavin as Coordinator of Evacuation (air raid and relocation site) have been discussed with and left in the possession of Inspector-in-Charge D. J. Parsons, who has been designated successor to Mr. Glavin, responsible for all types of evacuation action which may be required during any type of emergency. The above records are as follows:

1. RELOCATION SITE PLANS (Volumes 1, 2, and 3):

Contains information relative to the establishment of the Relocation Site, the reporting of such plans on a current basis to the White House (Ad Hoc Committee), furnishing

LJG:mjs

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FBI

EX-123

RECORDED-88

66-17381-335

BUREAU WAR PLANS - EMERGENCY

Memorandum to The Director

July 7, 1954

Re: War Plans

information to field chain^g of command and various directives, issued by the President and Civil Defense concerning planning for key sensitive agencies.

2. RELOCATION SITE BUILDING PLANS:

Contains various floor plans for buildings situated at the site and the tentative designation of space to be occupied by the Director, Attorney General and Staff, Mr. Tolson and Division Heads during the first stages of an emergency requiring evacuation of key Bureau operations.

3. OUTLINE OF DIVISIONAL PLANNING AT SOG (two copies):

Contains general instructions issued to each Division, grouping by divisions of employees scheduled for evacuation, designation and storage of materials and supplies set aside for transportation to site, arrangements for moving personnel to site, etc.

4. ATTORNEY GENERAL'S WAR PLAN PORTFOLIO:

This contains a plan formulated by the Department concerning their participation in FBI emergency plans at the relocation site during such temporary period (10 days) required for the Department to effect plans at its own site.

5. ROAD MAPS:

Several hundred 8" x 10" multilith copies depicting highway routes between Washington, D. C. and the Relocation Site.

6. AIR RAID FILE:

Contains shelter areas and procedures to follow by employees assigned to Justice Building.

UNITED STATES GOVERNMENT

~~SECRET~~

2040

223

8-24-76

For E O 3

Approximately a year ago a complete duplicate set of the Laboratory's typewriter standards was forwarded to the Omaha Office and later transferred to Little Rock along with other records of the Bureau to be kept out of Washington as a means of protecting these records in the event Washington was destroyed by bombing. These standards consist of photographs of the Laboratory's file and were sent out of Washington because of the fact that it would be extremely difficult if not impossible to ever reconstruct this file as it now exists. At the time these records were sent to the field, we had no adequate storage space outside of Washington for their retention. Since that time we have acquired storage space at the Newton D. Baker Veterans' Hospital near Martinsburg, West Virginia, only a few miles from Shepherdstown and we have emergency radio equipment uninstalled and stored at this Veterans' facility. Although the typewriter standards are important enough to be protected from bombing, they do not require a high degree of security such as the other vital records of the Bureau demand and can be stored with the other material we have at the Veterans' center.

The Little Rock Office is being requested to forward the Bureau's other records to the Richmond Division for safe-keeping, but inasmuch as these typewriter standards do not require the degree of protection that the other records do, we are having them returned to Washington in order that they may be stored with other nonsecurity material at the Veterans' facility or wherever else that equipment may be moved.

RECOMMENDATION: That the attached letter be forwarded to the Little Rock Division.

Attachment

GWD/DJP/mek

cc: Training & Inspection Division

166-17381-
NOT RECORDED
176 JUL 28 1954

23 JUL 26 1954

SEVEN

100-356962-276

July 26, 1954

RECORDED - 86

66-17381-334

MEMORANDUM FOR MR. TOLSON
MR. NICHOLS
MR. BOARDMAN
MR. BELMONT
MR. HARBO

Re: WAR PLANS - EVACUATION SITE FOR
EMERGENCY USE

As the Office of Defense Mobilization has been advised, we are scheduled to use the Shepherd College at Shepherdstown, West Virginia, as a relocation site in the event evacuation from Washington becomes necessary.



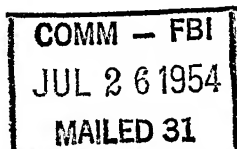
Referral/Consult

Many practical problems are posed in connection with our plans to evacuate to the Shepherd College. The College is not under our control; we cannot store badly needed top secret records at the College now; equipment cannot be stored at the College now and would have to be transported to the College after an emergency period commences. Some difficulty might be experienced in removing the students from the College in an emergency period; there would be a period of delay in activating certain portions of our communications equipment, excluding, of course, microwave and radio.

On the other hand, we are in full control of the FBI Academy at Quantico; we can store whatever may be needed at Quantico immediately in contemplation of ultimate emergency use; our work would be greatly facilitated; a great many problems could be eliminated if permission could be obtained for us to consider Quantico as emergency relocation headquarters.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

EDM:jap



V

RAM

Although Quantico is a Marine Base, it is used as a training school, as distinguished from a military post, established for offense or defense. We are informally advised that Quantico is not considered a prime target but could be a target in event enemy bombers were unable to reach their first target and had bombs to spare.

Immediately contact Office of Defense Mobilization and the Ad Hoc Committee and ascertain whether there are any objections to our using Quantico as relocation headquarters in lieu of Shepherd College. Ascertain whether it is likely that any other agency would offer an objection. If objections are encountered, specify each with full background. If no objections are encountered, ascertain the exact steps which must be followed in order to effect the use of our facilities at Quantico in the event our exploratory consideration shows such planning would be practical and economical.

This matter is to be handled immediately, and findings are to be submitted in memorandum form for the attention of the Training and Inspection Division.

Very truly yours,

3.

John Edgar Hoover
Director

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 7/19/54

FROM : The Executives Conference

SUBJECT: *WAR PLANS - EMERGENCY HEADQUARTERS FOR SOG*

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Mohr _____
 Trotter _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

Present at the Executives Conference 7/19/54 were Messrs. Tolson, Mohr, Trotter, Parsons, Sizoo, Hennrich, Boardman, Rosen, Nichols and Mason.

The Conference considered whether we should continue to consider Shepherd College at Shepherdstown, West Virginia, as the most logical site for emergency evacuation headquarters for FBI or whether we should hold Shepherd College in reserve and consider the Richmond Field Office or the FBI Academy at Quantico as first choice for evacuation.

DISADVANTAGES OF SHEPHERD COLLEGE AS AN EVACUATION SITE:

1. College is not under FBI control; therefore, impossible to store vital records at Shepherdstown; will take a varied period of from several hours up to hook up appropriate telephone and teletype communications; radio facilities limited to contact with Washington and Waldorf-Clinton and very nearby field offices; radio facilities currently installed at Shepherdstown use hand key sending which is slow and contact cannot be made with distant offices without extensive and expensive remodeling.
2. Shepherd College is located right in the town of Shepherdstown with houses interspersed between college buildings so that a guard problem is posed.
3. We are spending monthly the sum of \$1,121.70 for standby communications facilities and can currently get no use out of them and any expenditure we make at Shepherdstown is made on property not under FBI control and no return is likely for any of these expenditures except during an emergency.

ADVANTAGES OF SHEPHERDSTOWN:

1. It is close to [redacted] rather centrally located as to evacuation points of other key agencies.

cc: Mr. Harbo
 Mr. Sizoo

EDM:mew&dmg

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EX-103

33 AUG 12 1954

BOARDMAN

b7E

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Memorandum to Mr. Tolson

2. Being in the mountains, it is 75 miles from Washington and thus not likely to be affected in the event of a Washington bombing. Richmond is 110 miles from Washington. Quantico is roughly 35 miles from Washington.

b7E

3. We already have a small radio station installed at Shepherdstown and do have a microwave link installed (cost \$50,000). At any evacuation point we must have a microwave link with other sensitive agencies and we would have to explore what it would cost to run microwave to Richmond or to Quantico.

GENERAL OBSERVATIONS:

Every field office city (except Butte) is a target area. Some are critical target areas, such as Washington, New York, Baltimore. We have complete possession of the building at Quantico. We might be able to work out arrangements to use it as evacuation headquarters and take care of any training of Agents during an emergency from buildings at our new ranges. There is some talk of Quantico becoming alternate headquarters for the Marine Corps. SAC Sloan states the feeling among the Marine command is that Quantico will not be a critical target but will be a secondary target in the event enemy bombers could not drop bombs on first target. As you know, the Marines use Quantico as a school rather than as a garrison. We occupy space in the Southern States Building in Richmond; we have no extra space in the Southern States Building. In order to keep us in their building they have already diverted many of their own employees to commercial space elsewhere in Richmond. Possibly we could arrange with Southern States Co-operative to make immediately available to us an additional floor or two above or below the Richmond Field Office in an emergency. If we use Richmond as an alternate headquarters, we could arrange for ample telephone and teletype facilities; already installed is a radio station of identical power with that now at Shepherdstown and this could be increased in power; we would have complete control of the space and could store any vital documents there at will. If we use Quantico, some difficulty might be experienced in putting in additional telephone lines and teletype and this would have to be explored. We would also have to check on whether a radio station could be installed. None is now installed at Quantico.

EXECUTIVES CONFERENCE CONSIDERATION:

The Conference unanimously recommended that the Director's approval be obtained to do the following:

Memorandum to Mr. Tolson

1. Have liaison immediately contact the Office of Defense Mobilization and ascertain whether there would be any objections to our considering Richmond as first choice for evacuation headquarters; our facilities at Quantico as second choice for evacuation headquarters. Office of Defense Mobilization is in charge of War Plans for sensitive agencies such as FBI; Civil Defense is in Charge for non-sensitive agencies. All of our War Plans have been submitted to Office of Defense Mobilization. If approved, SAC Sloan, Quantico, will first contact Quantico Commandant to see if he has any objections before Liaison contacts Office of Defense Mobilization.
2. Appropriate facts be obtained as to costs, availability of space and other factors so that the Bureau can reconsider whether to designate Richmond as first choice and Quantico as second choice in lieu of evacuating to Shepherdstown.

In the event the Director approves there is a memorandum attached instructing Mr. Belmont to have Liaison obtain views from the Office of Defense Mobilization. Also attached is an appropriate memorandum to Mr. Parsons instructing that he obtain facts and figures on what it would cost to install a microwave link at Richmond and also the cost for such installation at Quantico, as well as additional costs which might be necessary in connection with increasing radio station power at Richmond and completely installing a radio station at Quantico. The Training and Inspection Division is also securing facts and figures regarding Quantico. Contact by Richmond with Southern States Co-operative will be held in abeyance temporarily pending other findings.

These
memos
Killed
because
Belmont
Richmond
from
consideration
new memo
submitted for
review
with contacts
re Quantico
only - 7/23/54
/em

OK
H.

✓

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 7/26/54

FROM : R. T. Harbo

SUBJECT: WAR PLANS - POSSIBILITY OF
ESTABLISHING EVACUATION HEADQUARTERS
AT QUANTICO FOR EMERGENCY USE OF FBI

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Trotter _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

Lieutenant General Thomas, Commandant of Quantico, returned today and advised SAC Sloan that he is fully in accord with having the FBI establish emergency headquarters at Quantico. The Director has approved having a Liaison Agent contact the Office of Defense Mobilization to see if they have any objections.

RECOMMENDATION:

General Shepherd, Commandant of entire Marine Corps, is temporarily out of the city. It is recommended that immediately upon his return, SAC Sloan secure the views of General Shepherd. Sloan knows Shepherd well. It is believed, however, he will appreciate this courtesy.

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EX-103

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SLOAN

July 22, 1954

MEMORANDUM FOR MESSRS. TOLSON
NICHOLS
BOARDMAN
BELMONT
HARBO

Re: WAR PLANS - EVACUATION

Since October, 1953, there have been indications from the Office of Defense Mobilization that possibly that agency or Civil Defense might devise a plan whereby top echelon of sensitive government agencies could be successfully evacuated from Washington under emergency conditions. Apparently the President had some concern as to exactly how this evacuation could become a reality.

An appropriate Liaison agent should contact the Office of Defense Mobilization and find out:

1. Has any plan been devised which has not yet been communicated to the FBI?

2. Is a plan now under consideration which may shortly be ready for dissemination?

3. If the answer is in the negative as to items 1 and 2, does the Office of Defense Mobilization have any objection if the FBI makes contact with the Military in an effort to ascertain whether any type of air transportation can be arranged for emergency evacuation?

Handle promptly. Submit findings in memorandum form for attention of the Training and Inspection Division.

Very truly yours,

John Edgar Hoover
Director

66-17381-338

13 AUG 2 1954

MAILED 7
JUL 22 1954
COMM - FBI

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EX - 104

EDM:cs

68 AUG 9 1954

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

BUREAU WAR PLANS - EMERGENCY HEADQUARTERS
FBI J. A. G.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 7/21/54

FROM : Executives Conference

SUBJECT:

WAR PLANS
EVACUATION

Tolson ✓
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Harbo _____
Rosen _____
Tracy _____
Mohr _____
Trotter _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

The Conference was advised that Federal Civil Defense Administration and Office of Defense Mobilization (FCDA and ODM) have since 10/53 been talking about some plan whereby the top echelon of the various sensitive agencies could be successfully evacuated from the Seat of Government under emergency conditions. The President remarked several months ago that he has difficulty moving in normal Washington traffic even with an escort and could see no way of successfully leaving Washington in an emergency period. He suggested helicopters might be the answer.

It was suggested that Liaison contact FCDA and ODM in an effort to ascertain what, if any, plan or procedure has been adopted to evacuate the top echelon of the various sensitive agencies. If no such plan has been perfected or adopted, an effort be made to see if they have objections to the FBI making discreet contact with the various military agencies in an effort to arrive at some plan which will assure insofar as possible, Bureau officials being safely evacuated from Washington during a period of emergency so they will be available to organize and direct the operations of the Bureau from our emergency relocation site.

EXECUTIVES CONFERENCE CONSIDERATION:

EDM:cs

Present at the Executives Conference of 7/21/54 were Messrs. Tolson, Mohr, Trotter, Parsons, Sizoo, Hennrich, Boardman, Rosen, Kemper and Mason. The Conference unanimously recommends a liaison man contact the Office of Defense Mobilization to see if any plans are in existence which have not been made available to the FBI regarding a relatively sure way of evacuating key personnel of sensitive agencies; if no such plans are in existence, to ascertain whether there is any objection to the FBI contacting the Military to see if plans can be set up for any necessary FBI evacuation by air and to what extent this technique may be employed. If approved, attached memorandum should go forth containing appropriate instructions.

Attachment

cc - Mr. Belmont
Mr. Mohr
Mr. Harbo
Mr. Sizoo

RECORDED - 66

13 AUG 8

JEM:dmb/cs

63 AUG 12 1954

BOARDMAN

Copy filed 66-2554-

66-17581-339

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson, ✓

DATE: 7-30-54

FROM : R. T. Harbo *RT Harbo*SUBJECT: BUREAU WAR PLANS
RELOCATION SITE

Tolson	✓
Ladd	✓
Nichols	✓
Belmont	✓
Clegg	✓
Glavin	✓
Harbo	✓
Rosen	✓
Tracy	✓
Mohr	✓
Trotter	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Miss Gandy	✓

SAC Sloan, Quantico, on July 28 saw General Lemuel C. Shepherd, Commandant of the Marine Corps, as to our using Quantico as emergency headquarters.

General Shepherd is delighted to have FBI establish emergency headquarters at Quantico. General Shepherd plans to be in Quantico in an emergency.

General Shepherd stated he was greatly honored recently by having lunch with the Director in Washington; that he wants to do everything in his power to help the FBI. General Shepherd mentioned he was leaving July 29 for San Diego. He expects to be on the West Coast for several days.

EDM: jaw

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66-17381-340

EX. - 107

57 AUG 10 1954

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Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols

DATE: July 27, 1954

FROM : Mr. J. L. McGuire

SUBJECT: *0 Bu. 100 W. 100*
Aux. 100 space For S.O.G.

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Glavin	_____
Harbo	_____
Rosen	_____
Tamm	_____
Tracy	_____
Mohr	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Miss Gandy	_____

[redacted] of the Long Lines Division, AT & T Washington Test Room #1, advised me today that he was making a routine test check on voice circuiting of #1025, Martinsburg line (this is our New York direct line telephone war plans line to Shepherdstown). [redacted] was inquiring as to the best time when the New York telephone line would be free for purposes of the check. I told him we would be glad to set aside 15 minutes over some week end when the line would not be busy, but I wondered if he had checked on the availability of a representative of the Central Telephone Company at Shepherdstown being available in the College as our equipment up there was unattended. [redacted] stated he had checked through as far as Martinsburg and there would be someone available at Martinsburg, but he had not considered going all the way through on the local loop from Martinsburg to Shepherdstown. [redacted] thought this should be done as there is no point in a test check being only partially made. He stated he would go into the matter further with his office and would be in touch with me as to when they could do it.

I told ^{him} this would be fine and that we would then set up a time over some week end when this could be done. When we do hear further from [redacted] there, of course, will be the necessity of advising [redacted] at the College so that the local telephone man at Shepherdstown can have access to the basement in order to answer and test the equipment with [redacted] straight through. As you recall, the Martinsburgh line on this circuit is tied in at Philadelphia and it should be checked all the way through and not partially.

JJM:ptm

cc - Mr. Wherry

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EX-130

66-17381-341

13 AUG 2 11:51

135
AUG 9 1954

McGuire
W. J. L.
W. J. L.

RECORDED - 10

66-17381-342
July 29, 1954

EX-108

Brigadier General G. L. Tucker
Commander, 30th Air Division (Defense)
Gillow Run Air Force Station
Belleville, Michigan

Attention: Richard A. Eckelaert
WOJG USAF
Assistant Adjutant

Dear General Tucker:

Reference is made to an undated request received in this Bureau July 23, 1954, from your headquarters for fifteen (15) copies of the Federal Bureau of Investigation Conelrad Plan.

I regret that the Bureau has no additional copies of the plan for distribution. However, it is noted that under date of May 10, 1954, sixteen serialized copies of this plan were furnished to the Secretary of Defense, Washington, D.C., for the Air Defense Command, and it is suggested that you may wish to make additional inquiry there.

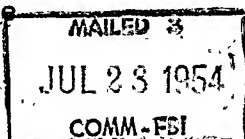
Sincerely yours,

John Edgar Hoover
Director

WHT:bgc
(On yellow: 1) By letter from the Attorney General dated 5-10-54 16 copies of FBI Conelrad Plan were forwarded to the Secretary of Defense for the Air Defense Command at request of Secretary of Defense. 2) The FBI plan is classified ~~secret~~ and FBI approval for reproduction has not been given. 3) Contact through Liaison was made 7-27-54 with Col. Wm.A. Trippett, USAF, Air Defense Command, Pentagon, who handles Conelrad matters for ADC in Washington for Secretary of Defense. Col. Trippett suggested that FBI not furnish the requested copies.)

cc: Mr. McArdle

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____



71 AUG 17 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 8/3/54

FROM : R. T. Harbo

SUBJECT: WAR PLANS - EVACUATION SITEAviation Section - Fox 3.0.3

66-17381-14

Marine Corps at Quantico; General Shepherd, Commandant of entire Marine Corps; and Office of Defense Mobilization have all agreed FBI may use Quantico as emergency relocation headquarters in the event evacuation from Washington becomes necessary.

On the other hand, we are paying \$8,687.28 per year for telephone and teletype facilities at Shepherd College, Shepherdstown, West Virginia. We can move our micro-wave facilities to Quantico, but, of course, we have incurred cost of installation of telephone and teletype equipment. Meanwhile, the Department of Justice is seeking to find a relocation center for itself and is currently trying to obtain a hotel at Winchester, Va. The Director may wish to suggest to the Attorney General that since we are planning to use Quantico, we would offer no objection to the Department making its own arrangements for the use of Shepherd College at Shepherdstown. The proper person to contact would be [redacted] President of the College, and any contact by the Department should be held in abeyance until we have told [redacted] that the FBI has changed its relocation site. [redacted] should not be contacted until we have made some arrangements for radio, telephone and teletype service at Quantico. It will take a couple of weeks to get full details as to availability and costs of phone service for Quantico. [redacted] will be in Europe until early September.

It may save the Department some effort if we were to advise them of the possibility of their using Shepherdstown.

The thought behind our suggestion is that in the event the Department does decide to use Shepherd College, possibly we can arrange a transfer of funds and get the Department to compensate us for some of the expenditures we have made at Shepherdstown and to possibly take over existing contracts.

RECOMMENDATION:

Views of the Director be obtained ^{13 AUG 12} whether he wishes to suggest the Attorney General consider the use of Shepherd College as the possibility for Departmental relocation site.

cc - Mr. Parsons
Mr. Mohr
Mr. Nichols

EDM:jaw/cs

EX - 117

SENT DIRECTOR

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. D. J. Parsons

DATE: 8-2-54

FROM : I. W. Conrad

SUBJECT: Bureau
WAR PLANS: Auxiliary Signal Co. C.
CW CONTROL STATIONS

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

In connection with the proposed move of the Bureau's relocation center to Quantico, a preliminary study has been completed relative to the estimated cost of moving our present Clinton receiving station and Waldorf transmitting station to Quantico sites.

On the basis that suitable sites can be found, and excluding any cost for clearing or grading land, and on a basis of providing facilities and capacity comparable to existing situations, it is estimated that the move of both stations will cost approximately \$93,000. It is understood that the present FBI "field kitchen" building near our ranges cost some \$22,000 and this building is approximately the size and construction required for the radio stations, thus accounting for \$44,000 of the estimated total. The remainder of the estimate, \$49,000, is required for the erection of the necessary electrical distribution systems, antenna poles and related structures at the two stations. All necessary radio transmitters and receivers are already on hand or on order, and do not enter the above estimate.

We always have been greatly restricted in antenna capacity and corresponding operating capacity at our existing locations, primarily because of limited land. For example, although Clinton and Waldorf contact directly over two-thirds of our field offices (the remainder being relayed through San Diego), we can operate with only five simultaneously at present. On a long-range basis, we should seek double that capacity; accordingly, if land and funds will permit, such additional capacity should be planned for in the Quantico move. It is estimated that such additional capacity would add another \$45,000.

ACTION:

Above estimate of \$93,000 for move on present capacity basis and \$138,000 on projected basis should be included in consideration of possible move of present facilities to Quantico.

f 324 cc McAdle
will be considered estimate of overage cost of move of relocation logs.
RECORDED - 82
66-17331-344
SEP 2 1954
AUG 11 1954
IWC:ctw
CTW
1-9 2M

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. D. J. Parsons

DATE: August 2, 1954

FROM : I. W. Conrad

SUBJECT: WAR PLANS: Auxiliary Sp. - For S.O. 1281-
QUANTICO RADIO FACILITIES

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

In connection with the proposed move of the Bureau's relocation center to Quantico, consideration has been given as to what radio facilities should be established in the present FBI building at Quantico immediately following any decision to relocate there, and prior to possible longerange plans for moving the microwave and main emergency network control stations.

It is suggested that there be installed a 450-watt CW station comparable to that in most of our field offices and comparable to that now installed at Shepherdstown. Equipment for this is on hand and no substantial cost will be involved. Such an installation would permit radiotelegraph communication with the majority of our continental field offices on a one-at-a-time basis during optimum communications conditions, including contact with a similar emergency station in the basement of the Justice building.

In addition it is suggested that we install a 60-watt voice FM station operating on the frequency of the Washington Field Office. Such a station primarily would permit two-way voice communications between Quantico Headquarters and any two-way cars or portable units assigned to operate in or near the main base. Equipment for such installation is on hand and no substantial cost will be involved. Although not certain until tested after installation, it is considered probable that such a station would also permit direct voice communication with the Washington Field Office station.

RECOMMENDATION

That immediately upon a decision to use our present Quantico building for relocation purposes, there be installed a 450-watt CW station and a 60-watt FM voice station as outlined above.

IWC:bge

cc McBride

7099 RKM
RECORDED - 8266-17381-
13 AUG 12 1954

EX. - 117

AUG 11 1954

345
McBride
7A

~~SECRET~~

Classified per OGA letter dated 5/11/2011

STANDARD FORM NO. 64

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: August 2, 1954

FROM : I. W. Conrad

SUBJECT: WAR PLANS; Auxiliary Space For S. O. G.
MICROWAVE NETWORK

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Glavin _____
Harbo _____
Rosen _____
Tamm _____
Tracy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

66-17381-
You will recall that there is presently under construction a microwave emergency radio system linking the so-called critical agencies' relocation centers. In connection with consideration of a proposed move of the Bureau's emergency relocation center from Shepherdstown to Quantico, a preliminary study has been completed relative to estimated cost of moving the FBI microwave communication facilities. Such move will require tying-in to the network at a new location, being the nearest terminal. [REDACTED] b7E

[REDACTED]
[REDACTED] It is not possible to resolve this question further at this time since the White House has not yet established definite circuit assignments; however, in any event, it is not expected that the Bureau's share of such additional equipment costs would exceed \$20,000, and probably would be much less. b1 b7E

ACTION: For consideration in the proposed move of the Bureau's relocation center to Quantico. [REDACTED]

RECORDED - 82

IWC:MC

cc MC Add

EX-117 66-17381-346
will be included in
overall estimate on
move of relocation center

EXEMPTED FROM AUTOMATIC
DECLASSIFICATION
AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
EXEMPTION CODE 25X(1)
DATE 05-19-2011

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED EXCEPT
WHERE SHOWN OTHERWISE

AUC
SEP 10 1954
~~SECRET~~

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR

DATE: August 4, 1954

FROM : L. J. GAUTHIER

SUBJECT: WAR PLANS
TRANSPORTATION FACILITIES

Tolson	_____
Ladd	_____
Nichols	_____
Belmont	_____
Clegg	_____
Glavin	_____
Harbo	_____
Tracy	_____
Laughlin	_____
Nease	_____
Winterrowd	_____
Tele. Rm.	_____
Holloman	_____
Gandy	_____

Reference is made to Executives Conference memorandum dated July 21, 1954, wherein was set forth the unanimous recommendation of members in attendance that the Administrative Division recontact General Services Administration to ascertain where the FBI stands on the priority list for fifteen (15) trucks and drivers required to complete our evacuation from Washington to the relocation site should that become necessary.

Prior arrangements made with Mr. Weeks are no longer effective due to the fact that the General Services Administration has created a Civil Defense Branch under its Public Buildings Service Division. Mr. George G. Gross, Jr., Logistics Section Chief, Civil Defense Branch, was consulted for the purpose of discussing workable plans whereby the FBI can be assured, within possibility of performance, trucks and other transportation facilities as are necessary for our use during an emergency.

Mr. Gross stated that he is responsible for the current accounting of all government vehicular equipment in the Washington area and that the primary goal they are striving for is a plan that will permit them to get all rolling equipment out of the target area (Washington) if at all possible whenever an attack becomes imminent. Valuable and necessary equipment such as vehicles, according to Mr. Gross, should not be left exposed to destruction but steps should and are being taken at this time to move out for safe-keeping equipment which will be needed to fight fires, clear destroyed areas, aid the critically injured and move necessary personnel, equipment and records to outlying areas. Insofar as the Bureau is concerned Mr. Gross stated that he will have fifteen (15) vehicles available with drivers any time the Bureau wishes them to be assigned. However, this depends upon equipment and personnel being in existence and possibility of assignment; and secondly, that if such a request came during an alert, the prime job, as stated, is to get the equipment out, not to keep it in Washington. I advised Mr. Gross we did not intend to move on any type alert and that his

RECORDED-20

INDEXED-20
EX-103

LJG:imk

CC: Training and Inspection Division
Mr. L. J. Gauthier

51 AUG 23 1954

11-17-11-342

2-Jan

W. A. R. C. H.
H. L. G.

Memo to Mr. Mohr (continued)

personal assurance at this time that trucks will be available before and if at all possible after alerts, is sufficient for our present day planning. He very sincerely assured me that the Bureau will be given top priority along with other sensitive agencies. He was not interested in knowing about any other details concerning the location of our relocation site.

For purpose of recording the above information in the Relocation Site Plans maintained by the Training and Inspection Division the following is set forth:

TRANSPORTATION FACILITIES:

The General Services Administration on August 3, 1954, advised that the FBI will be furnished fifteen (15) vehicles upon notice to be utilized for transporting files, supplies and other equipment to a point outside of Washington, D. C. Such equipment will be made available together with qualified GSA drivers. Employees required for loading and unloading operations will be furnished by the FBI. It is further understood that if such notice is forthcoming during a period of alert that the availability of equipment will occur immediately after such alert has ceased.

The following officials of the Civil Defense Branch, Public Buildings Service, General Services Administration should be contacted in connection with effecting transportation requests during an emergency:

DURING WORKING HOURS:

Mr. George G. Gross, Jr., Logistics Section Chief
Room 7329 Regional Office Building
Seventh and D Streets, S. W.
RE 7-7500 (Code 151), extension 4225.

(Alternate)

Mr. Arthur L. Ganung, Engineering Section Chief
Same office and telephone number listed for
Mr. Gross.

OFF WORKING HOURS:

Mr. George G. Gross, Jr.,



b6
b7c

Memo to Mr. Mohr (continued)

(Alternate)
Mr. Arthur L. Ganung



b6
b7C

RECOMMENDATION:

None. For information only.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mason

DATE: 8/13/54

FROM : J. E. Nugent

SUBJECT: WAR PLANS - COMMUNICATIONSAuxiliary Space F. S. O. G.

This will record my conversation with Mr. Conrad of the Laboratory wherein he informed me that all the necessary tools needed to install telephone and radio equipment at evacuation site are now in storage at Veterans Administration Hospital, Martinsburg, West Virginia, and will be moved to the new relocation site as soon as the plans for the use of the new relocation site are firm.

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

CONRAD
 Cyle BAKER

RECORDED-88

66-17361-348

EX-107

AUG 18 1954

JEM:nfp

53 AUG 24 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Harbo

DATE: 8/13/54

FROM : E. D. Mason

SUBJECT: WAR PLANS

Tolson
Boardman
Nichols
Belmont
Harbo
Parsons
Rosen
Tamm
Sizoo
Winterrowd
Tele. Room
Holloman
Gandy

Mr. Ben Willis, a former Agent, who is in charge of war plans for the Department of Justice telephoned 8/11/54. He stated that he had just returned from leave and had seen a memorandum from the Director to the Attorney General to the effect that the FBI was exploring the possibility of using Quantico as emergency relocation headquarters. Willis wanted to know if anything definite now existed. I told him that our status was still exploratory and that there was a tremendous amount of engineering work necessary in the communications line before any definite commitment could be made.

Willis stated he was interested because the Department of Justice has been seeking a relocation site at Winchester, Virginia, and planned within the next week to draw up a contract with a hotel owner in Winchester so the Department could use the hotel facilities if necessary. He stated that he would "go slow" in closing the deal because if the FBI moved to Quantico the Department might very well want to move to Richmond in order to be somewhere near the FBI. I told Willis we had no recommendation to make at all as to any action by the Department. He stated that he would like to know of the ultimate outcome and I assured him that the Attorney General will be informed of any development of significance within the meantime. Our evacuation site remains the same: Shepherd College, Shepherdstown, West Virginia.

RECOMMENDATION:

None . . . Informative.

RECORDED-14

EX. - 109

66-17331-

349

13 AUG 20 1954

EDM:db
53 AUG 26 1954

FBI

UNRECORDED COPY FILED IN 66-17331-349

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 8/12/54

FROM : R. T. Harbo

SUBJECT: WAR PLANS - EVACUATIONSpace F. C. G.

Tolson ✓
Boardman ✓
Nichols ✓
Belmont ✓
Harbo ✓
Mohr ✓
Parsons ✓
Rosen ✓
Tamm ✓
 Sizoo ✓
Winterrowd ✓
Tele. Room ✓
Holloman ✓
Gandy ✓

On July 28, 1954 the Liaison Section ascertained from General William S. Paul, USA retired, serving as assistant director of Office of Defense Mobilization, that President Eisenhower advised him it was desired that sensitive agencies, including the Bureau, evacuate Washington, D. C. upon receipt of a yellow alert. General Paul also advised that he thought instructions to evacuate would be forthcoming soon. No such instructions have been received.

RECOMMENDATIONS:

(1) That Liaison Section again contact General Paul and ascertain, if possible, when the instructions as to who will evacuate Washington, D. C. upon the receipt of the yellow alert will be issued.

(2) In the event no definite information is received from General Paul, that a memorandum be directed to the Attorney General suggesting that he ascertain the President's wishes concerning any evacuation action to be taken upon receipt of the yellow alert.

cc: Mr. Belmont
Mr. Roach

JEN:nfp

RECORDED-14

66-17581-350

EX. - 109

13 AUG 1954

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10 SEP 30 1969

06

AUG

25 1954

Memo Roach to Belmont
WFW:myem
8/18/54

Not at
this time
Jen s

Jen

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. A. H. BELMONT *MA*

FROM : MR. R. R. ROACHE *DR*

SUBJECT: Bureau
WAR PLANS - EVACUATION

DATE: August 18, 1954

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Glavin _____
Harbo _____
Rosen _____
Tamm _____
Tracy _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Miss Gandy _____

*McArdle**Auxiliary space for S.O.G. 66-17321-*

Reference memorandum from Mr. Harbo to Mr. Tolson dated August 12, 1954, requesting the Liaison Section to again contact General William S. Paul, USA (retired), to ascertain when the instructions as to who will evacuate Washington, D. C., upon the receipt of the yellow alert will be issued.

On August 17, 1954, in the absence of General Paul, Mr. Joseph Musick, Office of Defense Mobilization (ODM), advised the Liaison representative that as yet no directive has been issued. He advised that ODM has completed a draft which, when approved by Mr. Fleming, Director of ODM, will be sent to all sensitive and key mobilization agencies. The draft, according to Mr. Musick, is a series of questions relating to agencies' plans for relocation. Its purpose is to make available to the President through ODM the current relocation plans of each agency, it being noted by Mr. Musick that plans now in possession of ODM are not current in every respect. These questions have been answered by the Bureau in the past but due to revision of certain plans, as well as the contemplated change in the relocation site, the Bureau as well as other agencies who may also have changed plans are being asked to submit current information. Mr. Musick advised that one of the questions will pertain to the yellow alert and will specifically request information as to whether or not the agency head contemplates evacuating upon the yellow alert. It is to be noted in this regard that the Director has indicated and is on record with ODM that he will not evacuate until ordered to do so by the President. Mr. Musick stated that the information when returned will be compiled and furnished to the office of the President, with a specific request from Mr. Fleming that agency heads be directed by the President to evacuate upon the yellow alert. Mr. Musick stated that he would keep the Bureau advised of all developments concerning ODM's emergency planning, as well as furnish to the Bureau any directives or instructions issued by the President or ODM.

RECOMMENDATION:

That this memorandum be forwarded to the Training and Inspection Division for their information.

WFW:mpm *mpm*
1 - Mr. McArdle, Rm. 5250

RECORDED-14

EX. - 109

66-17321- 351

AUG 19 1954

AUG 24 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Nichols *[Signature]*

FROM *LEW* L. E. Wherry, Jr.

DATE: 8-16-54

SUBJECT: BUREAU WAR PLANS
MICRO-WAVE INSTALLATION

Tolson _____
Ladd _____
Nichols _____
Belmont _____
Clegg _____
Glavin _____
Rosen _____
Tracy _____
Gearty _____
Mohr _____
Winterrowd _____
Tele. Room _____
Holloman _____
Sizoo _____
Miss Gandy _____

1. MCARDLE *[Signature]*
2. SLOAN *[Signature]*

Attached hereto are two keys for the micro-wave installation now located at Shepherdstown, West Virginia, a key to the door and a key to the cabinets housing the micro-wave technical equipment. Since it is contemplated that the micro-wave installation may be moved to Quantico, it is recommended that this set of keys be maintained in the Quantico telekey cabinet.

Two other sets of keys are maintained at the Bureau, one in the Communications Section and one in the Laboratory. At such time as the micro-wave installation is moved to Quantico, disposition will be made of the extra set of keys.

RECOMMENDATION:

That the attached keys be placed in the Quantico telekey cabinet.

Attachment — *Det. Quantico 8/17/54 w/tdm*

cc - Training and Inspection Division

LEW:bjc

RECORDED-88

13 AUG 20 1954

EX - 107

67 AUG 25 1954

HEADQUARTERS

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Harbo *RM*

DATE: 8/18/54

FROM : E. D. Mason *J*SUBJECT: WAR PLANS - SPACE AVAILABLE ON
RANGES AT QUANTICO

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

There is available the following space at the old ranges, which with little or no alteration could be used for offices, classrooms or storage:

- (a) 3 frame buildings, 2 with concrete floors, the third with wooden floor, each 20' x 40', or a total of 2400 square feet. Space heaters will be needed if occupied by personnel during winter months.
- (b) 2 frame target houses, with wooden floors, each 10' x 30', a total of 600 square feet. Space heaters necessary if occupied by personnel during winter months.
- (c) 1 washroom, without bath, but containing 5 stools, 1 urinal and 2 wash bowls.

The rifle deck, 15' x 120' (800 square feet) is now open on one side. By enclosing this with an inexpensive building material it could be used for storage or even sleeping, or office space by using space heaters during cold weather.

The tunnel which is 5 feet wide and 600 feet long is damp, but could be used for certain rough storage as is. The 100 and 200-yard butts are each 8 feet wide and 120 feet long. They are only partially roofed; with the installation of roofs an additional 1920 square feet of storage space could be made available.

New Ranges

There are 3 cinder block buildings with concrete floor, which with no alteration could be used for any purpose the Bureau desires. All three have radiation heat in the floor.

- (a) 2 buildings (Mess Hall and classroom) 30' x 70', totaling 4200 square feet
- (b) The office, Tour room & Shop, 20' x 40', total 800 square feet.

RECORDED-88

16-17551-

353

JEM:cs

EX-107

51 AUG 20 1954

In addition to the above there are 2 similarly constructed target houses, each 10' x 30', totaling 600 square feet, and a target house and garage, 20' x 40', totaling 800 square feet, all of which would need space heaters during the winter months.

The rifle ramp, 240' x 15' has a concrete floor and is open on one side. By enclosing it, 3600 square feet of good storage space is available. By enclosing it and installing space heaters in the winter months, it will hold a minimum of 48 double deck beds; however, if it was converted to this use, it would be necessary to construct bath facilities nearby. SAC Sloan says the water-sewerage pipes are close at hand and no serious problems would be raised.

The tunnel is 8' x 600' (4800 square feet) and is waterproof. It would be good storage space for most anything that could be stored in an underground unheated area.

Again by roofing the 100 and 200-yard butts which are 8' x 240' an additional 3840 square feet of storage space could be obtained.

From the foregoing it will be seen that the new ranges particularly provide many opportunities for emergency operations.

RECOMMENDATION:

None informative.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Parsons

DATE: August 13, 1954

FROM : I. W. Conrad

SUBJECT: WAR PLANS Auxiliary SPACE For E.O.G.
QUANTICO RADIO FACILITIES

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Remymemo 8/2/54, relating to the installation of a 60 watt FM station and a 450 watt CW morse code station at the FBI Academy Building on the Quantico Marine Base.

In connection therewith, the Radio and Electrical Section established a mobile 450 watt CW radio station truck, complete with emergency generator, adjacent to the Academy Building on August 11, 1954. This military truck, on indefinite loan to the Bureau, had been located at our Clinton, Maryland, radio station.

Preliminary surveys were conducted and tentative unofficial approvals received for the establishment of a remotely controlled 60 watt FM 40 mc station unit.

ACTION:

In that a decision has not as yet been reached to use the Quantico area for relocation purposes, no further action will be taken with regard to CW and FM facilities at this time. In the event such a decision is reached, then arrangements will be made to establish above facilities on a permanent basis.

1 - Mr. McArdle (Detached from II)

RECORDED - 6

RLM:MC

ADDENDUM: For record purposes, it is considered that responsibility for physical custody and security of this military equipment now rests with the Training and Inspection Division and the keys have been turned over to Mr. Sloan. Pending a final decision concerning a possible permanent 450 watt CW station at Quantico, the Laboratory will assume responsibility for the maintenance and periodic testing of the mobile station. Necessary additional crystals have been furnished by the Laboratory. For the present no gasoline storage in addition to the tank capacity will be provided since there are supply depots on the Marine Base. IWC:bgc 8-17-54

67 AUG 25 1954

W. J. M. J. M.

2-11

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Mohr

DATE: 8/13/54

FROM : R. T. Harbo *RTM*

SUBJECT: ROUTES TO QUANTICO

Original War Plans Auxiliary Space For S.O.G. 66-17381-

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

It is requested that the Exhibits Section prepare 100 maps showing several different automobile routes from Washington to the FBI Academy at Quantico. Although our emergency evacuation site has not yet been changed to Quantico, the maps could be useful in portraying routes to Quantico whenever road conditions might be hazardous as well as in connection with war plans. Even if we do not subsequently designate Quantico as evacuation headquarters, it will serve as a partial staging area and certain things will be stored at Quantico which will have to be moved to Shepherdstown, W. Va., thus necessitating these alternate routes.

RECOMMENDATION:

The Exhibits Section prepare 100 maps showing several alternate routes from Washington to Quantico.

EDM:cs

*135 Maps being prepared
 in Exhibits Section
 8/19/54*

RECORDED - 6
6/17
 EX-130

66-17381- 355

THREE
9/2

9 AUG 20 1954

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 8-16-54

FROM : R. T. Harbo

SUBJECT: WAR PLANS - EVACUATIONAuxiliary Site for B. C. C.

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

This is another in the series of monthly memoranda indicating the status of items being considered in connection with the Bureau's evacuation planning. The following have not been completed:

1. Relocation Site

Shepherd College, Shepherdstown, West Va. Quantico now being considered because of possibility of making more complete installation of necessary facilities prior to occupancy under emergency conditions.

2. Communications FacilitiesShepherdstown:

450 watt CW (code) radio installed and ready to operate.
Micro-wave radio ready to operate except for installation of cable connecting the station to the College. Held in abeyance pending final decision as to evacuation site.
Telephone switchboard installed and ready to operate except instruments not connected. Cannot be done until space actually occupied by Bureau.
Teletype. Three machines installed and ready to operate.

Quantico:

450 watt CW (code) maintained on truck. Is ready to operate. Arrangement is temporary, as truck loaned by White House. May be recalled at any time. Permanent installation will be made if Quantico becomes relocation site and can be completed within four days.
Micro-wave. No facilities. Will have to be moved from Shepherdstown if Quantico approved. Laboratory will conduct engineering survey to determine cost and feasibility of moving to Quantico. Such move would require minimum of 45 days.

JEN: jaw

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10 SEP 30 1969

cc - Mr. Nichols
 Mr. Boardman
 Mr. Belmont
 Mr. Mohr
 Mr. Rosen
 Mr. Parsons

RECORDED-101

66-17381-356

13 AUG 24 1954

SENT DIRECTOR

8/17/54

AUG 27 1954

Telephone. No emergency facilities now available.

Survey being made by telephone company to determine feasibility and cost of providing same telephone facilities as are now at Shepherdstown. Problem is to avoid lines going through Washington and to find lines going through nontarget areas only. Telephone company is as anxious as we are to complete survey. Target date 9-1-54. McGuire, Records and Communications, following. Report expected by 8/20/54, possibly earlier.

Teletype. No facilities available. Same problems exist as set forth above for telephone.

3. Office Space - Relocation Site

Final assignment of working space (Quantico or Shepherdstown) held in abeyance pending a determination of site to be used. McArdle, Training and Inspection Division, handling.

4. Chain of Command

Heretofore established but due to personnel changes memorandum recommending revision submitted for Executives Conference consideration 8-12-54. Instructions will be furnished the chain of command (Assistant Directors down through certain SACs) as soon as decisions regarding relocation site and as to those who are to serve have been made.

EX: Conf. memo
8/16/54.

5. Supplies and Equipment

Office supplies previously determined as necessary at relocation site now in storage at Quantico. No office equipment has been provided for relocation site. Procurement and storage thereof must await approval of number of personnel to be evacuated and final selection of relocation site.

6. Essential Working Records

Present plans do not call for duplication of any Bureau files or records at evacuation headquarters. Copies of certain vital records now located at Richmond, and Executives Conference on 8-12-54 recommended, with Mr. Nichols and Mr. Mason dissenting, the copies of summary reports in security index cases should not be maintained at Quantico. Each division has submitted recommendations concerning certain records (not investigative reports) to be maintained outside Washington. Training and Inspection Division will correlate and present to Executives Conference 8-19-54.

7. Disposal of Files After Alert Warning

National Security Agency on 8-11-54 advised no known satisfactory way of destroying large volume of records. Evacuation of files after an alert probably not possible due to shortness of warning that will be received; possibility downtown Washington will be evacuated by a "walk out" with no motor vehicle traffic permitted and because General Services Administration, previously depended upon to provide trucks, advised on 8-4-54, their equipment will upon receipt of an alert be dispersed to perimeter area in order to preserve it. Destruction of files will be by burning in accordance with priority schedule already approved. Liaison requested on 8-12-54 to determine from appropriate government agencies circumstances under which destruction of records should be undertaken. Laboratory following developments in methods of destruction. Training and Inspection Division, McArdle handling, is following Liaison and will prepare necessary instructions.

8. Highways and Free Movement of Personnel

Val Peterson, Administrator, Federal Civil Defense Administration, advised he was requesting all State Civil Defense organizations to grant full freedom of movement to Bureau personnel on all highways and in all areas during periods of emergency. On 7-28-54 letter directed to Chief of Transportation, Department of Army, concerning need for free movement of FBI personnel in event any part of the country is placed under Marshal law. By letter dated 8-2-54 Bureau was advised this request required staff coordination within the Army to establish and implement a policy and that the Bureau would be advised after the method has been studied. Training and Inspection Division will have Liaison follow at 30-day intervals.

9. Advice to Bureau Officials on Receipt of Alert

Most satisfactory method of promptly communicating to Bureau officials any warning received being studied by Training and Inspection Division. This study includes adequacy of personnel on duty outside regular working hours. McArdle handling. Target date for completion 9-1-54.

10. Emergency Generators

To provide electric power to Code Room to operate teletype machines, switchboard, CW (code) radio and limited lighting for offices of the Director, Mr. Tolson, Mr. Nichols and Mr. Boardman and to the Domestic Intelligence Division approved by Executives Conference 7-28-54. Memorandum requesting General Services Administration to install sent to Department 8-5-54. Newman of Administrative Division following.

11. First Aid Training

Classes in first aid training will be resumed 9-20-54 per Executives Conference consideration 7-17-54.

12. A concise, but complete document setting forth overall Bureau War Planning including the Emergency Detention Program (Detcom) and the program calling for the detention of Diplomats of enemy nations (Prodip) will be prepared when all details of Bureau War Planning have been ironed out.

[Handwritten signature]

[Handwritten mark]

Office Memorandum • UNITED STATES GOVERNMENT

TO : The Director

DATE: 8/17/54

FROM : The Executives Conference

SUBJECT: WAR PLANS
EMERGENCY CARRYING CASES

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Present at the Executives Conference 8/16/54 were Messrs. Mohr, Tamm, Parsons, Sizoo, Belmont, Boardman, Rosen, McGuire and Mason.

It was brought to the attention of the Conference that immediately upon the sounding of a signal for evacuation from FBI Headquarters to a relocation site, certain of the evacuees might have in their possession, in the form of current mail on their desks or tables in the office, vital documents. Some of these documents might be essential in carrying out wartime operations.

It was pointed out to the Conference that there are approximately 1,000 heavy leather briefcases equipped with padlocks of the type used by Agents on hand in the Supply Section. It was mentioned to the Conference that perhaps certain officials scheduled for evacuation might desire to have one or more of these briefcases on hand so that without undue delay they could be immediately stocked with vital documents and could be carried along with the evacuee to the relocation site. It was mentioned to the Conference that evacuees would not wish to take with them all mail and documents on their desks but certain documents might necessarily have to go. The briefcases presumably would provide an economical and efficient method for transporting any such vital documents.

The view was expressed at the Conference that difficulty might be encountered in determining what documents would have to be evacuated and it was felt by the Training & Inspection Division that this is a matter which would have to be determined by each individual evacuee and that there would be no practical way of listing every type document which should be moved to the relocation site.

EXECUTIVES CONFERENCE CONSIDERATION:

The majority of the Conference favored not issuing an SAC Letter calling attention to the availability of briefcases

cc - Mr. Harbo

Mr. Sizoo

Mr. Mohr

EDM:cs

RECORDED-88
INDEXED-88
EX-125

100-17331-357

BOARDMAN

2M

RECORDED COPY FILED IN 100-17331-357

55 SEP 1

but leaving the matter in the hands of each person who might have to evacuate for a determination as to the most economical and feasible method. The majority pointed out that Agents are already equipped with briefcases and padlocks.

The minority, Mason, felt that an SAC Letter should be issued calling attention to the availability of briefcases.

OK
2/2/55

AM

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. MOHR *PM*

DATE: August 11, 1954

FROM : L. J. GAUTHIER *LJG*SUBJECT: *O Bureau*
WAR PLANS. Auxiliary. Sec. For S.O. (C)
EMERGENCY CARRYING CASES *(m)*

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

The Training and Inspection Division has requested that a suitable container be obtained which would securely maintain highly important documents that may be in the offices of key officials which would have to be gathered up quickly and carried to safety by employees who happened to be nearby during an emergency.

In this connection, it is felt that the regular type Agent's brief case (large durable accountant type) which can be secured with a padlock will meet every requirement contained in this request. Sufficient cases can be maintained in each divisional front office to meet the needs of each key official in this respect. The brief case appears to be suitable for the purpose intended. Loaded to full capacity, the brief case is not too bulky or heavy to be handled by female employees if such becomes necessary in an emergency.

RECOMMENDATION

It is recommended that the attached SAC Letter in connection with this matter be approved.

CC: Training & Inspection Division

Attachment

LJG:gt

not approved
Revised
AC

RECORDED-88

EX-125

66-17311- 358

SEP 3 1954

LJG

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. HARBO (Attn. Mr. MacArdle)

DATE: August 16, 1954

FROM : J. H. L. SLOAN

SUBJECT: WAR PLANS, FIRST AID SUPPLIES

AT QUANTICO

Additional space for S.O.S.

Tolson _____
 Ladd _____
 Nichols _____
 Belmont _____
 Clegg _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tracy _____
 Mohr _____
 Tele. Rm. _____
 Nease _____
 Gandy _____

In compliance with your memorandum dated 8/12/54, the first aid supplies at Quantico have been inventoried and the following results are to be noted.

	<u>on hand</u>	<u>on order</u>
Swabs	2,800	
Boric Acid Ointment	60-1/8 oz. tubes	
BFI Powder	2-1/2 Pound Cans	6 lbs.
Iensol	438-1 Fl. oz. bottles	
Burn Ointment	720-1/8 oz. tubes	
4" Bandage Compress	90	
2" Bandage Compress	280	
Iodine Swabs	2,100	
Hydrogen Peroxide	28 Fluid ounces	
Benzoin	6-1 ft. each	
Ammonia Inhalants	200	100 units
Tourniquets & Forsepts	60	
Mertheolate	8 pints	
Aspirin 5 gr.	100 cts.	5,000
1" Adhesive Plaster	12 (1" x 10 yd.)	
2" Adhesive Plaster	12 (2" x 10 yd.)	
Salt Tablets	6,000	
Rubbing Alcohol Compound	14 pints	
Calanol Cream	210 tubes (3 ounces each)	

Stretcher and splints are maintained on the ranges for emergency purposes.

It is to be noted that the first aid supply room in the Academy is maintained for both the Academy and ranges. It is also to be noted that the first aid administered at the Academy and new ranges is that of a minor nature inasmuch as the services of the U.S. Naval Hospital and Dispensary are immediately available and would handle any first aid other than minor scratches and headaches.

Supplies above the amount now on hand and on order will not be stored, unless advised to the contrary, in view of the medical services of the U.S. Naval Hospital and Dispensary which are so close to the Academy and ranges that they are considered almost a part thereof.

It is respectfully suggested that consideration be given to purchasing a first aid supply cabinet to house first aid equipment in the FBI Academy and also a cabinet for use on the ranges.

GAZ:lpg

RECORDED - 162

66-17371-

359

EX-128

51 SEP 2 1954

2-3

Memorandum to Mr. Harbo

A desirable type first aid cabinet bears Federal Stock No. 6530-702-9240. These cabinets would replace the cloak type cabinets which are now being used as first aid cabinets. The above stock No. was obtained from the Armed Services Medical Stock list. The cost price of these cabinets was not set forth in the above list. Adm. Dir. had made inquiry of Armed Services Medical Supply people and ascertained that cabinet in question is listed for \$259.04
/ Jim 8/17/54

8/17/54

Adm. Dir. requested to advise whether first aid cabinet can be made available.

August

8/19/

Mr. Newman advised there are no funds available for purchase of the desired cabinets
August

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *10/13/54*

FROM : Executives Conference

DATE: 8/16/54

Tolson ☒
Boardman ☒
Nichols ☒
Belmont ☒
Harbo ☒
Mohr ☒
Parsons ☒
Rosen ☒
Tamm ☒
Sizoo ☒
Winterrowd ☒
Tele. Room ☒
Holloman ☒
Gandy ☒

SUBJECT: BUREAU WAR PLANS *Auxiliary spec For S.O.G.*
CHAIN OF COMMAND

Present at the Executives Conference 8/12/54 were Messrs. Mohr, Tamm, Parsons, Sizoo, Belmont, Hennrich, Kemper, Winterrowd, Nichols and Mason.

The Conference was advised that the present chain of command for the Bureau runs through the various Assistant Directors at the Seat of Government and then shifts to the field and to the SACs as indicated below:

- 1 - SAC F. Hallford, Pittsburgh
- 2 - SAC R. J. Abbaticchio, formerly of Philadelphia, now under transfer to Charlotte
- 3 - SAC W. A. Murphy, formerly of Charlotte, now under transfer to Dallas
- 4 - SAC J. M. Lopez, Savannah

Because of the transfers as indicated above, the Conference felt it desirable to propose a new chain of command for the field as follows:

- 1 - SAC J. J. Kelly, New York
- 2 - SAC F. H. McIntire - Detroit
- 3 - SAC D. K. Brown, Baltimore

Despite the tremendous security problem which the SACs would have at New York, Detroit and Baltimore, it was the feeling of the Conference that the best talent in the field should be used in the chain of command and that the field offices would have to be run by ASACs during an emergency period, if necessary, in order to permit the field chain of command to be available at the FBI relocation center should their services be needed in the event of demise or unavailability of the Bureau's staff down through the Assistant Director level.

cc - Mr. Harbo
Mr. Sizoo

EDM:cs

RECORDED-101

66-17381-360

51 SEP 7 1954

SENT DIRECTOR

1053/16/54

Copy filed in 66-2557

EXECUTIVES CONFERENCE RECOMMENDATION:

That the chain of command for war or emergency use after the Assistant Director level has been exhausted revert to SACs Kelly, McIntire and D. K. Brown, who are respectively stationed at New York,, Detroit and Baltimore.

~~11~~ 11/1/59

oh.
h

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: 8/16/54

FROM : R. T. Harbo

SUBJECT: WAR PLANS
EVACUATION OF PERSONNEL

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

It will be recalled that initially it was planned to evacuate 542 people in the event the Bureau was ordered to its alternate location. Reconsideration has resulted in a drastic reduction of this figure to 173, who would be needed in the first 24 to 48 hours. A schedule showing the number proposed for each Division is attached. The various Assistant Directors have concurred in the proposal. This schedule shows a total of 31 for the Communications Section of the Records and Communications Division, which figure does not include personnel required to man the radio facilities now located at Clinton and Waldorf, Maryland. Should these facilities be moved to Quantico in the event it becomes the relocation site, an additional 26 men would be required. Further, this schedule shows a total of 10 men from the Laboratory Division, which figure presupposes that communications facilities needed at the relocation site will be completely installed before evacuation. Should it be necessary to evacuate Washington prior to such time Mr. Parsons estimates, it would be necessary to evacuate a total of 56 men.

This schedule also shows only 12 people from the Records Section. This estimate is based on the present (8/16/54) situation that no files will be available at Quantico. All estimates were based on the workload which would immediately exist and upon the premise it would be possible to supplement the staffs as the workload developed.

RECOMMENDATION:

That this memorandum covering the proposed evacuation of 173 people be presented to the Director for his consideration.

Attachment

JEN:dmb

SENT DIRECTOR

51 SEP 8 1954

RECORDED 116

EX. 113

66-17381-361

2-11

	<u>AGENTS</u>	<u>STENOS</u>	<u>CLERKS</u>	<u>TOTAL</u>
<u>FRONT OFFICES:</u>				
Director	2	3	3	8
Mr. Tolson	2	2	1	5
Mr. Nichols	2	2	1	5
Mr. Boardman	2	2	1	5
<u>DIVISION I: (Identification)</u>				
Single Fingerprint			2	2
<u>DIVISION II: (Training & Inspection)</u>				
Harbo, Mason, 1 Steno	2	1		3
<u>DIVISION III: (Administrative)</u>				
Mohr, H.L. Edwards, a property officer, a nurse and 2 stenos	2	2	2	6
<u>DIVISION IV: (Records & Communications)</u>				
<u>Communications</u>			31	31 (A)
10 Code clerks, 8 tele- type operators, 6 telephone operators, 4 radio operators, 2 mail clerks and the Chief of Communications				
<u>Records</u>	1		9	10 (B)
<u>DIVISION V: (Domestic Intelligence)</u>				
<u>Front Office - Belmont</u>				
Hennrich, Keay, Cleveland	4	5		9
<u>Espionage - Section Chief and Supervisors Nationality Desks</u>	15	4	3	22
<u>Internal Security</u>				
Section Chief and Security Index Supervisors	30	12	2	44
<u>Liaison - Section Chief and Asst., Foreign Liaison Supervisor</u>	3	2	2	7

66-17321-361

<u>DIVISION VI: (Investigative)</u>	<u>AGENTS</u>	<u>STENOS</u>	<u>CLERKS</u>	<u>TOTAL</u>
Rosen and 4 Section Chiefs	5	1		6
<u>DIVISION VII: (Laboratory)</u>				
Parsons, Conrad, 4 Technicians Variety of skills, 2 Sound and Communications, 1 Code and Cryptanalysis	9	1		10 (C)
 GRAND TOTAL	<hr/> 79	<hr/> 37	<hr/> 57	<hr/> 173

(A) In the event radio stations, Clinton and Waldorf, are moved to Quantico, 26 additional Radio Operators would be required to be evacuated.

(B) Assumes no files evacuated to Quantico.

(C) In the event the communications equipment (Radio and Telephone) is not fully installed ready to operate before evacuation, 46 additional employees would be required to be evacuated.

August 30, 1954

~~CONFIDENTIAL AND C O N F I D E N T I A L~~

Mr. J. J. Kelly
Federal Bureau of Investigation
290 Broadway
New York 7, New York

Dear Mr. Kelly:

For your highly ~~confidential~~ information and for discussion with your Assistant Special Agent in Charge and no one else, you are advised that in the event of an emergency making it impossible for the Bureau to use Seat of Government facilities in Washington, plans are in existence to evacuate essential employees to a relocation site, the FBI Academy at Quantico, Virginia, if final arrangements for communication facilities can be worked out. If not, the relocation site will be Shepherd College, Shepherdstown, West Virginia, where standby communication facilities are now available. You will be advised as soon as the final decision has been made.

An appropriate chain of command has been established through the various division heads at Seat of Government. In the event emergency conditions, demise, disability or unavailability make it impossible for the Associate Director, Assistants to the Director or the Assistant Directors to take command of the Bureau, you are to assume temporary command of the Bureau, activate the Bureau's relocation site at Quantico or Shepherdstown and take such other emergency action relating to the Detcom and other programs as may be desirable under the circumstances. ASAC A. J. Marchessault will be in charge of the New York Office in your absence.

RECORDED - 58

At the time you assume command of the Bureau, you are to make such use of Seat of Government personnel as may be desirable, supplementing this staff as is necessary by employees from the field. Details of Bureau planning will shortly be made available to you and other members of the chain of command receiving copies of this

Attachment

cc:

F. H. McIntire
D. A. [unclear]

JEM:wc

SEP 30 11 53 AM '54

MAILED 4
AUG 30 1954
COMM-FBI

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

100-17541-362

SEP 1 1954

RECEIVED READING ROOM
SEP 22 5 39 PM '54

letter. Meanwhile, you and the other Special Agents in Charge receiving copies of this letter are being put on notice of the responsibility fixed on you so that you may take immediate action in the event unforeseen contingencies strip the Bureau of leadership through the Assistant Director level.

Immediately following you in the chain of command and next in succession in command of the Bureau in the event you should be incapacitated are Special Agent in Charge P. H. McIntire--Detroit and Special Agent in Charge D. E. Brown--Baltimore in that order.

For your information certain vital records of the Bureau, other than investigative reports, are currently stored at the Richmond Office for safekeeping. In the event the records in Washington are completely destroyed, these records may prove helpful. The Bureau has to date made no provision for getting copies of investigative reports out of the Washington target area other than those which are now in the various field offices. It is contemplated, however, should Washington be destroyed and it becomes necessary to rebuild the central Bureau records this will be done in the Memphis field office. The Special Agent in Charge at Memphis has been given certain instructions in connection therewith. However, he will seek the authority of the person then in charge of the Bureau prior to instituting this program. It is anticipated that in the very near future the records now at Richmond will be augmented by certain records placed at Quantico, Virginia, for safekeeping.

There is here attached a map showing the various routes from Washington to Shepherdstown, West Virginia. You are familiar with routes to Quantico. Additional data will be made available to you as it is developed.

~~The Bureau wishes to again emphasize the confidential nature of this assignment.~~

Very truly yours,

~~John Edgar Hoover~~

John Edgar Hoover
Director

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson, *Q*

FROM : R. T. Harbo *RH*

SUBJECT: BUREAU WAR PLANS - EVACUATION
Auxiliary Space For S.O.G.

DATE: 8-26-54

Tolson ☒

Boardman ☒

Nichols ☒

Belmont ☒

Harbo ☒

Mohr ☒

Parsons ☒

Rosen ☒

Tamm ☒

Sizoo ☒

Winterrowd ☒

Tele. Room ☒

Holloman ☒

Gandy ☒

In order that the Bureau war plans may be complete, it is necessary that the exact procedure to be followed by each division in getting notification to those presently scheduled for evacuation be obtained and made a matter of record. In addition, the master war plan and the plans for each division should show the transportation which will be used by each person in getting to the evacuation site, i. e. personally owned automobile; will ride with Special Agent _____, etc.

Information regarding the exact manner in which each person scheduled for evacuation is to be notified, i. e. who is to notify whom, and as to the transportation each evacuee will use in reaching the relocation site, has not been received from the Administrative Division, Records and Communications Division, the Domestic Intelligence Division, nor the Laboratory Division. It is recognized there will be changes in these plans from time to time, necessitated by changes in personnel. It is believed, however, that the detailed plans reflecting the current situation should be furnished at this time.

RECOMMENDATION:

That information regarding the above matters be supplied by each of the four divisions mentioned in paragraph 2, such information to be forwarded to the Training and Inspection Division not later than September 2, 1954.

cc - Mr. Nichols
 Mr. Belmont
 Mr. Parsons
 Mr. Mohr

JEN: jaw

EX-129 RECORDED - 88

66-17381-363

9 SEP 3 1954

*being handled in
 Dir. Vign*

*Handled in
 action file
 10.1.54*

ja

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. QUINN TAMM *Q.T.*

DATE: 7/20/54

FROM : Mr. R. C. Anderson *per*SUBJECT: IDENTIFICATION DIVISION, FBI
POSSIBLE RELOCATION

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Glavin _____
 Harbo _____
 Rosen _____
 Tamm _____
 Tracy _____
 Mohr _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Miss Gandy _____

eco
 O Bureau War Plans Auxiliary space for S.O.G.

By memorandum dated July 8, 1954, to the Attorney General the Bureau advised that the possibility of relocating the Identification Division had been previously considered but it was felt that such a move to another city would be extremely expensive, impractical, and would reduce the efficiency of operations.

The Attorney General replied under date of July 13, 1954, that the Bureau's arguments against moving the Division outside Washington were valid. The Attorney General stated:

"The only argument that I can see against your conclusion would be the one as to whether the loss of the fingerprint cards, in the event of an attack on the National Capital, would be so irreplaceable as to warrant removal of the Identification Division outside a target area. I presume you have taken this argument into consideration in reaching your conclusion."

The Director noted: "What is our answer to this?" *W*

In considering war plans, the Identification Division has considered the possibility of replacing the criminal fingerprint files in the event of destruction. Three alternatives involving microfilming were presented to the Executives Conference and the Director noted on Conference memorandum of September 17, 1951, that more thought should be given so as to explore all angles and possibilities with reference to the fingerprint files.

It was subsequently pointed out that the criminal fingerprint files could be reconstructed from fingerprint records maintained by law enforcement agencies throughout the country. Further, in this connection, it is noted that 38 states maintain state bureaus of identification. Copies of fingerprints could be obtained from these state bureaus together with copies of the FBI record sheets which have been forwarded to the state bureaus in reply to fingerprints submitted.

RCA:edm

EX-129

RECORDED - 88

66-17381-364
 Memo. To Mr. Tolson
 7-22-54
 JPH/AG

51 SEP 8 1954

Memorandum for Mr. Quinn Tamm

July 20, 1954

The up-to-date war plans of the Identification Division submitted under date of June 15, 1954, reflected the following with reference to the study of microfilming the criminal fingerprint file:

"Further study has been made pertaining to the microfilming of the criminal fingerprint file in the Identification Division, and it is believed due to the excessive cost and also to the fact that the Identification Division is in a steel and concrete building that the files would only be destroyed in the event of a direct hit. In the event this did occur, a new criminal file could be started by securing fingerprints from state fingerprint bureaus, state and Federal penitentiaries, and from local law enforcement agencies. Therefore, it is recommended that the microfilming of the criminal fingerprint file not be done."

Further, in this connection, Supervisor J. E. McArdle of the Training and Inspection Division advises that the Bureau has furnished information to Honorable David H. Stowe, Administrative Assistant to the President, and more recently to the Office of Defense Mobilization to the effect that "insofar as our identification fingerprint records are concerned, the criminal fingerprints maintained in our service can be regrouped from fingerprint records maintained by law enforcement agencies throughout the country."

GENERAL OBSERVATIONS (CLT:edm) *mm*

The idea of moving the Identification Division out of Washington now to get ready for hostilities that might involve the city of Washington is, frankly, a unique one. As you know, Washington houses many, many types of valuable Government records which, if destroyed, could not be replaced. Our records in the Identification Division are but duplicates of the records of thousands of law enforcement agencies scattered throughout the country. We can reconstruct ours.

Memorandum for Mr. Quinn Tamm

July 20, 1954

The thought occurs as to what reconstruction of records could take place on such valuable collections as are housed in the Library of Congress, the Archives Building, the Census Bureau, and even the Pentagon itself. There is a calculated risk involved no matter where Government records are kept. Decentralization of the Federal Government from the City of Washington to other areas and to "perimeter building sites" has been the study of Congressional Committees and defense planning for a long time. The only conclusion that I have been able to determine from these surveys has been the fact that the cost of decentralization and the inefficiencies resulting therefrom have blocked any general move in this direction.

I am still firmly of the opinion that the records of the Identification Division are so closely entwined with the other operations of the Bureau that for the sake of efficiency, economy, and plain common sense they should remain where they are, in Washington.

RECOMMENDATION:

That the attached memorandum be forwarded to the Attorney General.

✓ JPH

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. TOLSON

DATE: July 22, 1954

FROM : J. P. MOHR

SUBJECT: IDENTIFICATION DIVISION, FBI
POSSIBLE RELOCATION

Tolson	✓
Boardman	✓
Nichols	✓
Belmont	✓
Harbo	✓
Mohr	✓
Parsons	✓
Rosen	✓
Tamm	✓
Sizoo	✓
Winterrowd	✓
Tele. Room	✓
Holloman	✓
Gandy	✓

BACKGROUND:

Reference is made to the attached communication from the Director to the Attorney General dated July 20, 1954, concerning the above-captioned matter wherein a statement is made that the Bureau in the past, in connection with its planning and evacuation program in the event of an emergency, has considered microfilming fingerprint records; however, it was felt that the cost of such an operation would be prohibitive. Mr. Tolson has requested data as to the cost of microfilming such records.

DETAILS:Records Section Cost

In connection with a recent Records Section survey which related to the microfilming of some 330,000 loyalty forms, it was determined that the unit cost per image in connection with this project amounted to \$.00563. This included all costs (labor, material and overhead) to produce one image; that is, one side of a typewritten document.

Factors Affecting Fingerprint Costs

Mr. Trotter of the Identification Division has informed me that he is familiar with the foregoing unit cost figure. Further, that it was possible to achieve such a low unit figure since it involved mass production microfilming of "typewritten copy" and that comparable figures could not be used for microfilming of finger impressions.

With respect to the application of microfilm equipment to fingerprint records, Mr. Trotter pointed out the different densities of ink used for each card, which may even vary from finger to finger; the sensitivity of fingerprint ridges; the fact that highly delicate mechanical adjustments may be necessary, both as to camera and light sources, for each individual fingerprint card in order to obtain

RECORDED - 88

EX-129

Attachment

APG:jmr

57 SEP 8 1954

66-17381-365

JUL 23 1954

Bureau War Plans Auxiliary space for S.O.G.

Memo to Mr. Tolson from J. P. Mohr

legible microfilm images -- all of which would correspondingly increase the Records Section unit cost figure as applied to fingerprints.

Identification Division Costs (Fingerprints)

In the opinion of Mr. Trotter, his most conservative estimate to produce one fingerprint image; that is, one side of a fingerprint card, would be ten times the Records Section unit cost per image or approximately $5\frac{1}{2}\phi$ per image. It would be necessary to microfilm 130 million fingerprint cards on both sides, resulting in 260 million images, which, at a unit cost of $5\frac{1}{2}\phi$ per image, would amount to \$14,300,000.

Identification Division Costs (Index Cards)

Auxiliary to this, Mr. Trotter indicated that the fingerprint microfilming project would necessarily require that the index cards in connection therewith likewise be microfilmed. He estimates this can be done on a production basis at the Records Section unit cost figure per image of \$.00563. There are approximately 120,400,000 index cards. At a unit cost each of \$.00563 (one side only), this would amount to \$677,852.

Total Over-all Cost: \$14,977,852

Computed as follows:

To microfilm 130,000,000 fingerprint cards (both sides) at $5\frac{1}{2}\phi$ per image	\$14,300,000
---	--------------

To microfilm 120,400,00 index cards (one side only) at \$.00563 per image	677,852
---	---------

<u>Total Over-all Cost</u>	<u>\$14,977,852</u>
----------------------------------	---------------------

RECOMMENDATION:

None For your information.

I think we will ultimately have to face the inevitable either move our Ident. Div. to an inland city or microfilm the records. H.

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN *JB*

DATE: August 24, 1954

FROM : A. H. Belmont *AB*SUBJECT: WAR PLANS - EVACUATION

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

Auxiliary - FILE FOR S. O. G.

Reference is made to memorandum from Mr. Harbo to Mr. Tolson under same caption dated August 17, 1954, wherein it was requested that the Office of Defense Mobilization (ODM), Air Force, and Civil Defense be contacted to determine whether an enemy attack in Washington would most likely occur during working hours or during the night time, and whether such an attack would be likely to cut off bridge travel across the Potomac River to the south.

Mr. J. W. Musick, Governmental Relocation Specialist, ODM, was contacted by Liaison Agent J. J. Daunt on August 23, 1954. Musick advised that the Military had prepared estimates as to when an air attack on Washington would most likely occur and what damage would probably result. He stated for purposes of preparing relocation and evacuation plans each agency must assume that an enemy air attack on Washington would destroy the city and all bridges and cause major damage up to a 30-mile radius. Musick stated that an attack during night hours would, of course, offer enemy planes less chance of detection. However, an attack during working hours would have greater destructive value. According to Musick, plans must be made for both possibilities.

Referenced memorandum also requested that an inquiry be made as to whether vehicular traffic would be permitted for evacuation purposes and whether there would be public notification of the Yellow Alert. Musick advised that local Civil Defense has not as yet a firm plan of evacuating Washington, D. C. At the present time a survey is being conducted for the Federal Civil Defense Administration by Operations Research of the Army. According to Musick, the latter group consists of persons from Johns Hopkins University who are working as Consultants for the Army. Until there is a firm evacuation plan for the District, the plan of egress in the event of an enemy attack would be to take the most direct and expeditious route.

Musick pointed out that at the present time ODM, FGDA, and the Air Force are discussing the advisability of a Yellow warning for the general public. It is ODM's feeling that the Air Force, with its ever-improving methods of detection, can now very soon guarantee some warning of an enemy air attack. He also pointed out that FGDA in their planning assumptions for 1955 includes a Yellow warning for the public. He stated, however, that there was nothing beyond a planning stage with regard to this matter.

JJD:lm

- 1 - Mr. Harbo
- Mr. McArdle

RECORDED-68

EX-129

66-14321-366

AUG 31 1954

OCT 10 1954

Memo to Boardman

Separate memoranda are being prepared by Liaison regarding the contacts with the Air Force and Civil Defense.

RECOMMENDATION:

For your information. This memorandum should be referred to the Training and Inspection Division for its information.

A handwritten signature, possibly reading "R2", is written in dark ink.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson

DATE: August 17, 1954

FROM : Mr. Harbo

SUBJECT: WAR PLANS - EVACUATION

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

BACKGROUND

In connection with Seat of Government evacuation planning it is important for us to know whether an enemy attack in Washington would most likely occur during working hours or during the night time. Although, of course, we would have to plan for both eventualities a guide could be very helpful. In planning our egress from Washington it would be helpful to know whether the contemplated attack on Washington would, in the opinion of the military, cut off bridges across the Potomac River on the southern approaches to the city. We have a direct line with the Air Defense Command at the Pentagon and we will be notified of a yellow alert in the Washington area; however, we are not sure whether the Air Defense Command post in the Pentagon will notify us over this direct line of other attacks elsewhere in the United States, such as an attack on New York, Seattle, or one of our territories. It is important to the Bureau to know immediately that one of its field offices is scheduled for an attack so we can check with that office just in case local arrangements broke down and the office was not promptly notified by the local Air Defense Command or Civil Defense.

RECOMMENDATIONS

(1) Liaison be requested to check with Civil Defense, Office of Defense Mobilization and the Air Force to ascertain: whether there is any estimate as to whether an enemy air attack on Washington would be likely to cut off bridge travel across the Potomac River to the south and whether the military has any other data of an estimate nature which might be helpful in connection with FBI war plans.

(2) Contact be made with the Air Defense Command post to ascertain whether we will be notified of an impending attack anywhere in the United States or territories or just in the Washington area, and whether the Air Defense Command post, in advising of a yellow alert, anticipates being able to estimate the amount of advance

RECORDED-68

EX-129

SEP 17 1954

FCDA has
 moved to
 Battle Creek,
 Mich. camp

Reich
 Belmont
 8/30/54

EDM:jmf

warning which can be given, as well as whether progress reports will be subsequently received following the initial yellow alert.

(3) It is known that Civil Defense has been contemplating banning vehicular traffic and notifying the public of any yellow alert. It was indicated following the test air raid of June 14 that the public might be instructed to "walk out" of Washington in the event of a future yellow alert. It would be helpful to know whether these plans have been crystallized and exactly what Civil Defense contemplates in the way of permitting vehicular traffic to evacuate; public notification of a yellow alert?

OK
[Signature]

FCDA moved to
Battle Creek, Mich.
ODM might know
this. [Signature]

August 26, 1954

~~PERSONAL AND CONFIDENTIAL~~

368

RECORDED-14

EX-130

Mr. J. M. Lopez
Federal Bureau of Investigation
305 Realty Building
Savannah, Georgia

Dear Mr. Lopez:

The Bureau has revised its chain of command and you have been relieved of your responsibilities in connection therewith insofar as Seat of Government operations are concerned.

It is desired that you return to the Bureau, Attention Training and Inspection Division, all documents and letters you have received that in any way indicate you have had a connection with the emergency chain of command of the Bureau, and any documents pertaining to the Bureau relocation site.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

U.S. DEPT. OF JUSTICE
FBI
RECEIVED READING ROOM
AUG 26 4 37 PM '54

MAILED 16
AUG 27 1954
COMM - FBI

JEM:WC

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Tizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI

DATE: August 31, 1954

J
FROM : SAC, Savannah

PERSONAL AND ~~CONFIDENTIAL~~

ATT: TRAINING & INSPECTION DIV.

SUBJECT:

0 Bureau War Plans Auxiliary copy of F. 5.0.6.

In accord BuLet 8/26/54, returned herewith is copy of original relet together with copy of BuLet dated 6/24/54 to SAC F. HALLFORD, Pittsburgh, which material represents all in possession this office concerning chain of command, Seat of Government operations.

JML:FM

6
EXP. PROC.
SEP 2 1954

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sp. filing unit
pl. place in
66-17381-
9-3-54/gm.*
RECORDED-14

EX-130

66-17381-3
12 SEP 3 1954

368
McGinnis

2
14



United States Department of Justice
Federal Bureau of Investigation
Washington 25, D. C.

IN REPLY, PLEASE REFER TO

FILE NO. _____

August 26, 1954

~~PERSONAL AND CONFIDENTIAL~~

Mr. J. M. Lopez
Federal Bureau of Investigation
305 Realty Building
Savannah, Georgia

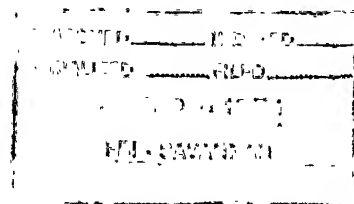
Dear Mr. Lopez:

The Bureau has revised its chain of command and you have been relieved of your responsibilities in connection therewith insofar as Seat of Government operations are concerned.

It is desired that you return to the Bureau, Attention Training and Inspection Division, all documents and letters you have received that in any way indicate you have had a connection with the emergency chain of command of the Bureau, and any documents pertaining to the Bureau relocation site.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director





IN REPLY, PLEASE REFER TO
FILE NO. _____

United States Department of Justice
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania
August 31, 1954

PERSONAL & CONFIDENTIAL

Mr. John Edgar Hoover
Director
Federal Bureau of Investigation
Washington, D.C.

Attention: Training & Inspection
Division

O Bureau War Plans Auxiliary - For S.O.C.
Dear Mr. Hoover:

ReBulet dated August 26, 1954, advising me that the Bureau had revised its chain of command in handling a possible emergency situation, and instructing that I return all documents and letters which had been received by me indicating that I had any connection with the emergency chain of command of the Bureau.

I am returning herewith the letter directed to me under date of June 24, 1954, as well as reBulet dated August 26, 1954.

No copy of this communication is being retained in this office or by me personally and it is certified that the documents returned to the Bureau herewith are all of those that have been in my possession.

The only persons with whom I have discussed the contents of reBulet dated June 24, 1954 are former ASAC CARROLL DOYLE and present ASAC ALLAN GILLIES.

Very truly yours,

Fred Hallford
FRED HALLFORD
Special Agent in Charge

FH/MMJ
Enclosures (2)

REGISTERED MAIL

RETURN RECEIPT REQUESTED

RECORDED-14

EX-130

66-17361-370

*Mr. action -
sp. filing unit.
Please place this
in 66-17361/9-2-54.*



United States Department of Justice
Federal Bureau of Investigation
Washington 25, D. C.

IN REPLY, PLEASE REFER TO

FILE NO. _____

August 26, 1954

~~PERSONAL AND CONFIDENTIAL~~

Mr. Fred Hallford
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania

Dear Mr. Hallford:

The Bureau has revised its chain of command and you have been relieved of your responsibilities in connection therewith insofar as Seat of Government operations are concerned.

It is desired that you return to the Bureau, Attention Training and Inspection Division, all documents and letters you have received that in any way indicate you have had a connection with the emergency chain of command of the Bureau, and any documents pertaining to the Bureau relocation site.

Very truly yours,

J. Edgar Hoover
John Edgar Hoover
Director

SEARCHED.....	INDEXED.....
SERIALIZED.....	FILED.....
AUG 30 1954	
FBI - PITTSBURGH	

66-11-81-210



United States Department of Justice
Federal Bureau of Investigation
Washington 25, D. C.

IN REPLY, PLEASE REFER TO
FILE NO. _____

June 24, 1954

PERSONAL AND ~~CONFIDENTIAL~~

Mr. F. Hallford
Federal Bureau of Investigation
450 Union Trust Building
Pittsburgh 19, Pennsylvania

Dear Mr. Hallford:

For your strictly ~~confidential~~ information and for discussion with your Assistant Special Agent in Charge and no one else, you are advised that in the event of an emergency making it impossible for the Bureau to use Seat of Government facilities in Washington, plans are in existence to evacuate certain essential employees to an emergency site at Shepherdstown, West Virginia.

An appropriate chain of command has been established through the various division heads at the Seat of Government. In the event emergency conditions, demise, disability, or unavailability make it impossible for any of the Assistant Directors to take command of the Bureau, SAC Fred Hallford at Pittsburgh should assume temporary command of the Bureau, activate the Bureau's evacuation site at Shepherd College, Shepherdstown, West Virginia, and take such other emergency action relating to the Detcom and other programs as may be desirable under the circumstances. The Assistant Special Agent in Charge at Pittsburgh will, for the necessary period, operate the Pittsburgh Office.

Mr. Hallford will make such use of Seat of Government personnel as may be desirable and, if necessary, supplement this staff by ordering other necessary employees from the field to the Bureau's evacuation site. Full details and a synopsis of the Bureau's planning will be shortly made available to Mr. Hallford. Meanwhile, he is being put on notice as to the responsibility fixed on him, so that he may take immediate action in the event unforeseen contingencies strip the Bureau of leadership through the Assistant Director level.

cc: SAC R. J. Abbatichio, Philadelphia
SAC J. M. Lopez, Savannah
SAC W. A. Murphy, Charlotte

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JUN 25 1954	
FBI - PITTSBURGH	

66-173-1370

Immediately following Mr. Hallford in the field chain of command and next in succession in command of the Bureau in the event Mr. Hallford should be incapacitated are:

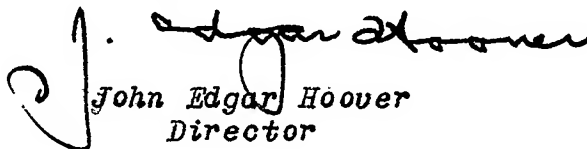
- (1) SAC R. J. Abbaticchio, Philadelphia
- (2) SAC J. M. Lopez, Savannah
- (3) SAC W. A. Murphy, Charlotte

For your information, certain vital records of the Bureau are currently stored at the Little Rock Office, and in the event the records of the Bureau in Washington are completely destroyed, those records should be helpful.

Within a reasonable period of time, the Bureau will make available a synopsis of its emergency plans relating to the Seat of Government, in order that there will be no delay on the part of field chain of command in carrying out the Bureau's wishes in the event the field chain of command, as stipulated in this document, finds it necessary to take charge.

The Bureau wishes to again emphasize the ~~confidential~~ nature of this arrangement.

Very truly yours,


John Edgar Hoover
Director

August 26, 1954

RECORDED-14

~~PERSONAL AND CONFIDENTIAL~~

EX-130

371

Mr. R. J. Abbaticchio
Federal Bureau of Investigation
914 Johnston Building
Charlotte 2, North Carolina

Dear Mr. Abbaticchio:

The Bureau has revised its chain of command and you have been relieved of your responsibilities in connection therewith insofar as Seat of Government operations are concerned.

It is desired that you return to the Bureau, Attention Training and Inspection Division, all documents and letters you have received that in anyway indicate you have had a connection with the emergency chain of command of the Bureau, and any documents pertaining to the Bureau relocation site.

Very truly yours,

J. Edgar Hoover

John Edgar Hoover
Director

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
 Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

JEM:wc

U.S. DEPT. OF JUSTICE
FBI
RECEIVED READING ROOM
AUG 26 4 37 PM '54

MAILED 16
AUG 27 1954
COMM - FBI

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director, FBI
FROM : SAC, Charlotte

DATE: August 31, 1954

SUBJECT: WAR PLANS Auxiliary space for S.O.G.
PERSONAL AND CONFIDENTIAL
TOP SECRET

Attention: Training and Inspection Division

In compliance with Bureau letter August 26, 1954, the following are enclosed:

- (1) Bureau letter February 12, 1954, addressed to me with enclosure.
- (2) Copy of Bureau letter February 12, 1954, addressed to Mr. E. J. CONNELLEY.
- (3) Copy of Bureau letter June 24, 1954, addressed to Mr. F. HALLFORD.
- (4) Referenced Bureau letter August 26, 1954.

RJA: jn

Enclosures (4)
REGISTERED MAIL
RETURN RECEIPT REQUESTED

ENCL

~~Downgrade to Secret~~
~~per 60324 w/pt 1/2/54~~
~~5/7/12~~

RECORDED-14

EX-130

66-17381-371

SEP 3 1954

[Signature]

Assistant Director L. J. Connelley
New York Office
Director, FBI

February 12, 1954

PERSONAL AND CONFIDENTIAL

WAR PLANS
EMERGENCY RELOCATION SITE
FOR FBI HEADQUARTERS OPERATION

Revisions which affect the basic document submitted to you under date of June 3, 1953, are being called to your attention. These revisions should be incorporated into the basic document immediately. I wish to a cin point out that the contents of this document must be fully understood at all times in order that you can efficiently carry out the plans for the activation of the site in the event that becomes necessary during a national emergency. The duties involved in this respect must, of necessity, be maintained in the strictest confidence at all times.

The following revisions are set forth under the same paragraph outline utilized in the basic document:

A. EMERGENCY FIELD CHAIN OF COMMAND FOR RELOCATION SITE OPERATIONS:

In the event that activation of relocation site plans by FBI officials located outside of Washington, D. C., becomes necessary the following field chain of command shall be adhered to as far as is practical under existing circumstances:

1. Assistant Director L. J. Connelley
2. Special Agent in Charge J. F. Malone
3. Special Agent in Charge H. J. Abbaticchio

D. FBI RELOCATION PLAN:

4. COMMUNICATION:

Telephone and teletype facilities are installed at the relocation site but are not connected. Radio equipment is stored at the college site and at the Horton D. Baker Veterans' Hospital, Martinsburg, West Virginia, for installation when necessary. The microwave station, located approximately one-half mile from the relocation site, has been installed and can be used to communicate with other sensitive government agencies in the network. Investigative matters affecting the Nation's security will be transmitted to the relocation site over the Bureau's radio network facilities whenever and wherever wire communications are unavailable.

cc - SAC, Los Angeles
SAC, Philadelphia

Assistant Director E. J. Connelley

5. VITAL RECORD REPRODUCTION AND DISPERSAL:

The reproduction of vital records has been specifically delegated to the Special Agent in Charge of the FBI Division located at 1104 Sterick Building, Memphis 3, Tennessee. The dispersal of vital records has been completed. These records are maintained in a current status and are under the supervision of the Special Agent in Charge of the FBI Division located at 445 Federal Building, Little Rock, Arkansas.

7. SUCCESSOR DESIGNATED TO THE DIRECTOR, FBI:

C. A. Tolson, Associate Director
L. B. Nichols, Assistant to the Director
L. V. Boardman, Assistant to the Director
Through six Assistant Directors at the Seat
of Government
E. J. Connelley, Assistant Director in Charge
of Field Service, New York
SAC J. F. Malone, Los Angeles
SAC R. J. Abbaticchio, Philadelphia



United States Department of Justice
Federal Bureau of Investigation
Washington 25, D. C.

REGISTERED MAIL

IN REPLY, PLEASE REFER TO

FILE No. _____

February 12, 1954

~~TOP SECRET~~
SECURITY INFORMATION

Mr. R. J. Abbaticchio
Federal Bureau of Investigation
500 Widener Building
Philadelphia 7, Pennsylvania

DECLASSIFICATION AUTHORITY DERIVED FROM:
FBI AUTOMATIC DECLASSIFICATION GUIDE
DATE 4/14/2010

RE: WAR PLANS
EMERGENCY RELOCATION SITE
FOR FBI HEADQUARTERS -
AUXILIARY CHAIN OF COMMAND

Dear Mr. Abbaticchio:

The information contained in this communication is to be held in strict confidence. No copies or parts hereof shall be made, nor is this communication to be shown to anyone without specific authority of the Director of the Federal Bureau of Investigation.

The White House has approved an emergency relocation site to provide for continuity of essential activities of the Bureau in the event of an attack, or in anticipation of an attack, upon the Washington, D. C. area. These plans were formulated in cooperation with the Ad Hoc (special temporary committee) Committee on Alert Planning, Executive Office of the President, Office of Defense Mobilization. This Committee also assisted in formulating plans for other key critical agencies; namely, White House, Civil Defense, Central Intelligence Agency, State Department, Department of Defense, and the Office of the Chief of Staff.

The FBI, together with other key critical agencies, is considered to be a sensitive function of the Government, and it is the desire of the President that adequate plans be approved now to provide for:

1. Immediate emergency relocation of the FBI at a site relatively near the President outside the Washington area in the event of attack or in anticipation of attack. (To date, the President has not indicated what site he has chosen.)

Attachments

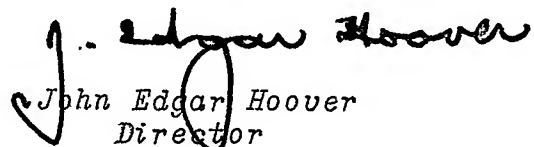
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SERIALIZED _____	FILED _____
FBI - PHILADELPHIA	

~~TOP SECRET~~
SECURITY INFORMATION

2. That maximum consideration of emergency operations be carried forth by a limited force of key headquarters personnel designated to keep the most essential functions of the FBI in operation during the first few weeks or months of an emergency and until more adequate staff and facilities can be provided.

Activation of our short-term plan will be effected by personnel working and living in the Washington area. The President has advised that we should not rely on getting advanced warning of possible heavy bombing or surprise attacks, in which event personnel working and living in Washington at the time might not be available for adequate staffing of our relocation functions. Therefore, it is essential that planning for continuity of operations, even on a short-term emergency basis, include alternate provisions for supervisors and staffing our relocation site from FBI sources outside Washington. The attached instructions should be fully understood in order that sufficient activation can be effected by you in the event of a national emergency.

Very truly yours,


John Edgar Hoover
Director

INFORMATION CONCERNING EMERGENCY RELOCATION PLANS
FOR CONTINUITY OF ESSENTIAL FUNCTIONS OF THE FBI
OUTSIDE OF WASHINGTON, D. C.

A. EMERGENCY FIELD CHAIN OF COMMAND FOR RELOCATION SITE OPERATIONS:

In the event the chain of command at Seat of Government is incapacitated and it is necessary to activate the relocation site, the following field chain of command shall be adhered to insofar as is practical under then existing circumstances:

1. Assistant Director E. J. Connelley
2. Special Agent in Charge John F. Malone
3. Special Agent in Charge R. J. Abbaticchio

B. ACTIVATING FBI PLANS BY FIELD CHAIN OF COMMAND:

In the absence of prior notification the field chain of command, in the order above mentioned, will immediately upon knowledge that the Washington area has been under a heavy surprise attack and destruction is widespread, be responsible for activating FBI relocation site plans.

C. STAFFING RELOCATION SITE:

Additional Bureau personnel should be obtained from field divisions as replacements for key headquarters employees (519) scheduled to staff the site who as a result of a surprise attack on Washington, D. C., are unable to report for assignment to scheduled duty.

D. FBI RELOCATION PLAN:

1. Site Identification:

Shepherd College, Shepherdstown, West Virginia, telephone 2241 - 3711 (See attached map showing routes between Washington, D. C., and Shepherdstown, West Virginia.)

2. Timing and Movement:

President of Shepherd College, will be telephonically advised, if possible, concerning immediate need for occupation of the college in order that he can effect and arrange plans to evacuate the college staff and student body. Assistant Director W. R. Glavin, in charge of the evacuation operations in Washington, will depart immediately to coordinate setting up operations at the college.

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b6
b7c

Chain of Command Responsibility - to effect above operation in event it becomes necessary.

3. Evacuation to Relocation Site:

Personnel scheduled to report to the relocation site for assignment to duty number 519. Material necessary for emergency operation has been designated and set aside at the Seat of Government for removal to relocation site. The relocation site is such that emergency supplies from the college stock will be available upon arrival.

Chain of Command Responsibility - additional office supplies and equipment will be obtained from other field divisions as the circumstances require.

4. Communication:

Telephone and teletype facilities are installed at the relocation site but are not connected. Radio equipment is stored at the college site and at the Newton D. Baker Veterans Hospital, Martinsburg, West Virginia, for installation when necessary. Micro-wave terminal facilities are established in the near vicinity of the site to connect with similar installations of other key critical agencies. Information affecting the nation's security will be transmitted to the relocation site over the Bureau radio network facilities whenever and wherever these facilities are deemed necessary for expeditious and secure transmission of the information in question.

Chain of Command Responsibility - qualified FBI technicians shall be obtained from other field divisions as the situation requires.

5. Vital Records:

The reproduction and dispersal of vital records (personnel fingerprints, personnel administrative data, payroll, emergency detention list) have been completed. These records are maintained under the supervision of the SAC of the FBI Office located at 445 Federal Building, Little Rock, Arkansas.

6. General Plan of Operation at Relocation Site:

The Bureau will operate 24 hours a day, 7 days a week. Liaison will be carried on with [REDACTED]

b7E

[redacted] by
Special Agents regularly assigned liaison duties with these agencies who will operate directly from the agencies' relocation sites in the event of an emergency. This will provide for close Bureau contact with sensitive agencies of the government.

b7E

7. Successor Designated to the Director, FBI:

1. C. A. Tolson, Associate Director
2. L. B. Nichols, Assistant to the Director
3. L. V. Boardman, Assistant to the Director
4. Through Assistant Directors at the Seat of Government (6)
5. E. J. Connelley, Assistant Director
6. SAC John F. Malone, Los Angeles
7. SAC R. J. Abbaticchio, Jr., Philadelphia

E. APPREHENSION AND DETENTION OF PERSONS CONSIDERED POTENTIALLY DANGEROUS TO THE NATIONAL DEFENSE AND PUBLIC SAFETY OF THE UNITED STATES:

The Attorney General, by memorandum dated April 27, 1953, authorized the Director of the Federal Bureau of Investigation to implement the Emergency Detention Program under conditions of a surprise attack making it impossible for the President to issue a proclamation delegating appropriate authority to the Attorney General.

The above authority which the Attorney General has delegated to the Director will, under similar circumstances, be vested in the individual who has succeeded the Director in the Chain of Command. It will then become his responsibility in effectuating relocation site activities and providing for continuity of essential activities of the Bureau to place the Emergency Detention Program into operation.

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson *Qu*

FROM : L. B. Nichols

DATE: September 1, 1954

SUBJECT: BUREAU WAR PLANS - EVACUATION
NOTIFICATION AND TRANSPORTATION OF EVACUEES

Auxiliary Sp. 2 For S. O. G.

Tolson _____
 Boardman _____
 Nichols _____
 Belmont _____
 Harbo _____
 Mohr _____
 Parsons _____
 Rosen _____
 Tamm _____
 Sizoo _____
 Winterrowd _____
 Tele. Room _____
 Holloman _____
 Gandy _____

By memorandum to you dated August 26, 1954, Mr. Harbo requested that the exact procedure to be followed by each Division in getting notification to those presently scheduled for evacuation be obtained and made a matter of record and that the master war plan of each Division show the transportation that would be used.

All personnel involved in evacuation plans in this Division are on the key telephone list which means that their telephones are under line-load control whereby their phones will be operable in an emergency and they will be able to make outgoing calls as well as to receive them. All notification plans during other than working hours will be made telephonically. In the event of complete and total disruption of all telephone service in the greater metropolitan area of Washington, notification will be made personally or by courier. That is, each person from the highest official of the Division will make notification personally to the next in line under evacuation plan as best as he can work it out under then existing conditions so that the notification will fan out ultimately reaching members of each evacuation squad of each Unit of this Division. For example, I live near McGuire; McGuire lives near Wherry and Kemper etc.

Notification of evacuation is expected to be received in this Division from the Director or the Office of the Associate Director or any Bureau executive so designated by the Director at that particular time. This notification is expected to be made to me personally or in my absence to Mr. McGuire, Mr. DeLoach or Mr. Wick in that order either by person or by telephone call. Whoever receives this call of notification is to advise me personally or in my absence Mr. McGuire, Mr. DeLoach or Mr. Wick in that order. On receipt of notification in the Front Office of this Division Mr. DeLoach and I will start for the evacuation center.

cc - Mr. Harbo - Attention Mr. McArdle
 cc - Mr. Wherry
 cc - Mr. Waikart
 cc - Mr. Leonard
 cc - Mr. Jones

RECORDED - 58/6 - 17381 - 372
McArdle
 2-89

JJM:ptm

EX-130

55 SEP 10 1954

Memorandum for Mr. Tolson from L. B. Nichols

RE: BUREAU WAR PLANS - EVACUATION
NOTIFICATION AND TRANSPORTATION OF EVACUEES

The details are set forth in my memorandum of May 18, 1954, captioned Bureau War Plans, Office of Assistant to the Director L. B. Nichols. Mr. McGuire, (Mr. Wick alternate) who stays behind, is responsible for notifying Miss Lurz, Miss Mathers and Miss Pownell of my office who are also scheduled for evacuation and for implementing with appropriate Telephone Company officials the emergency communications setup at the evacuation site. Mr. McGuire is responsible for notifying Communications Chief Wherry (or alternate Mr. Frank) or in their absence Supervisors in Charge (or Assistant Supervisors as alternates) of each Communications Unit to implement evacuation orders to the leaders of the evacuation squads or their alternates in each Communications Unit. In other words, whoever Mr. McGuire first reached in the Communications Unit is then responsible for passing it on down the line through the Supervisors in Charge or their alternates and by them in turn to squad leaders and to evacuees. The same principle applies to each Unit.

Mr. McGuire (or Mr. Wick) will also notify Mr. Medler of the Records Section who is in charge of the evacuation group of the Records Section who will in turn notify Unit leaders in the Records Section and they in turn will notify squad leaders who are in turn responsible for evacuees on each squad. Mr. Waikart (or Mr. Eames etc. in chain of command) will also be telephonically notified by Mr. McGuire (or Mr. Wick). Mr. Leonard will be notified by Mr. McGuire (or Wick) who will in turn pass word down through to the evacuees in the Statistical Section. Mr. McGuire (or Mr. Wick) will also telephonically notify Mr. Kemper of the Crime Records Section who is scheduled for evacuation as a liaison officer for Mr. Nichols.

All transportation involved in evacuation plans will be by personally owned automobiles then available at that moment. The Training and Inspection Division has been requested to provide identifying cards for personally owned vehicles in this Division for use under emergency conditions which will permit movement in and about Washington by military or Civil Defense authorities. Should personally owned vehicles not be available due to the disaster, standby personnel in the Division will organize a pickup service with such Bureau owned automobiles as are then operable. Special Agents of Crime Records are considered available

Memorandum for Mr. Tolson from L. B. Nichols

RE: BUREAU WAR PLANS - EVACUATION
NOTIFICATION AND TRANSPORTATION OF EVACUEES

for this duty. If all personally owned automobiles and all Bureau vehicles are destroyed and any evacuees are still alive who can be notified, the evacuees then are to make their way as best as they can to the Resident Agencies at either Alexandria or Hyattsville from which points transportation provided by nearby field offices can be arranged by them to get them to the evacuation site. It must be realized that no positive reliance can be given to the availability of personally owned cars at any given moment under actual H-bomb conditions due to numerous personal situations which can develop in a wholesale disaster. Neither can we be assured that Bureau owned automotive equipment will be operable under these conditions. It would be misleading to state categorically that Mary Row will ride with John Doe. What we have done in this Division is to organize squads according to the locale of residents among evacuees whose squad leaders have personally owned cars available for this purpose. If the squad leader's car is not available under bombing conditions, although he previously said it would be available, and no other squad member has a car then available, then the squad leader is to pass word back up the line so that a courier service can be initiated by stay behind personnel and if that fails the evacuees then are to migrate to predetermined meeting places such as the nearby Resident Agencies outside of Washington, to wit, the Resident Agency at Alexandria or Resident Agency at Hyattsville, Maryland, where field office automotive equipment can be sent in from Baltimore or Richmond to effect the transportation of evacuees to the evacuation site.

The specific plans of each Unit are set forth in detail in the War Plans File of each Unit showing the identities of squad members and their leaders. My memorandum to Mr. Tolson dated May 18, 1954, mentioned above gives the specifics regarding transportation of persons scheduled for evacuation in my front office. Mr. Leonard's memorandum to me dated July 14, 1954, outlines the personnel from the Statistical Section to be evacuated. Mr. Leonard's personally owned car will transport Mr. Row and Mr. Robinson. Mr. Lyman's personally owned car will transport Mr. Naperskey and Mrs. Soden. In the event transportation fails in the Statistical Section as indicated above, people scheduled for evacuation, if they cannot be reached by courier service, will migrate to the Resident Agencies at Alexandria or Hyattsville. Mr. Kemper in the Crime Records Section will use his own personally owned vehicle and if that is not available will be picked up by courier service or will, in the event that fails, migrate as best he can to the

Memorandum for Mr. Tolson from L. B. Nichols

RE: BUREAU WAR PLANS - EVACUATION
NOTIFICATION AND TRANSPORTATION OF EVACUEES

Resident agency in Alexandria, which is closest to his home. Details of operating squads and breakdown of notification for the Records Section is outlined in Mr. Eames' memorandum to me dated June 2, 1954, and the Communications Section up-to-date war plans contains the squad breakdown for evacuees. In view of the numerous changes of residences, telephone numbers and the changing availability of automotive equipment personally owned, we have not included in the actual writeups of the Records Section war plans the details of who will ride with who; however, this information is maintained on cards on file in the Records Section war plans material maintained in Room 7509.

hnm

SAC, Chicago

September 3, 1954

Director, FBI

PERSONAL AND CONFIDENTIAL

BUREAU WAR PLANS *April 30, 54 - FBI*
ARRANGEMENTS FOR IMPLEMENTING
FBI EMERGENCY MILITARY TELETYPE CIRCUITS
SHEPHERDSTOWN, WEST VIRGINIA

The Chicago Office presently has in its possession a number 19-70 word per minute teletypewriter machine which is stored for emergency use in the event Bureau War Plans are implemented, which machine is to be terminal equipment on a direct line teletype circuit from the Bureau's evacuation site at Shepherdstown, West Virginia, to Chicago. This circuit is designated as number 7065 and is presently on an unconnected standby basis. Circuit 7065 formerly constituted the direct teletype line the Bureau maintained several years ago between Washington and Los Angeles and San Francisco through the Chicago Office.

In the event of war it is contemplated that this circuit would be reactivated from Shepherdstown to Chicago. In the event of complete disruption of local telephone communication in the greater metropolitan Washington area and in Baltimore, it would be possible to activate this circuit through Chicago Number One Telegraph Test Room, Office of the Chief of Telegraph Service located on the Tenth Floor of 311 West Washington Street, Chicago 6, Illinois, telephone number Official 3-9300, extension 4425 and 4426. The Special Agent in Charge of the Chicago Office of the Bureau has been designated as a person authorized to activate the Bureau's emergency circuits insofar as the records of the American Telephone and Telegraph Company are concerned. This is merely an emergency measure to provide a means of activating the circuits if all other means in the Washington-Baltimore area fail and authorization to you to so activate the circuit would have to come from the Bureau either by long distance telephone call or by radio, depending on the existing exigencies of the emergency situation at the given moment. Such instructions would come to you from the Director or a Bureau executive acting with his authorization.

EX-130

RECORDED - 58

For completion of your records, there is attached a photograph 1954

of the private line service - telegraph arrangements for handling engineered military circuits of the FBI as dated 5-1-54. No action is required by your office until such time as you receive specific instructions from the Bureau relative to activation of this circuit.

Tolson _____
Boardman _____
Nichols _____
Belmont _____
Harbo _____
Mohr _____
Parsons _____
Rosen _____
Tamm _____
Sizoo _____
Winterrowd _____
Tele. Room _____
Holloman _____
Gandy _____

Enclosure

cc - Mr. McArdle

cc - Mr. Wherry

JJM:ptm:jec

MAILED 8

SEP 7 - 1954

COMM - FBI

JBM
Jan

Office Memorandum • UNITED STATES GOVERNMENT

TO : MR. L. V. BOARDMAN

DATE: August 24, 1954

FROM : A. H. Belmont

SUBJECT: WAR PLANS
RELOCATION SITE TESTAuxiliary 5-7-3 For S.O.G.

Mr. J. W. Musick, Office of Defense Mobilization (ODM), advised Liaison Agent J. J. Daunt on August 23, 1954, that ODM will direct a letter to all Government agency heads this week advising of a relocation test to be held on November 20, 1954, between the hours of 10 a.m. and 4 p.m. Musick stated that the test will be conducted from the relocation sites only. It will be a test to determine whether adequate records, personnel, and equipment are available to operate effectively. There will be intercommunication among the agencies at their relocation sites.

In addition, Musick advised that he hoped to have a questionnaire prepared for distribution shortly to the various Governmental agencies confirming their relocation plans. Each agency will be requested to complete the questionnaire and return it to ODM by October 4, 1954.

Further, Musick advised that ODM was discussing with the General Services Administration the cost involved in having an audible warning system installed in all Government buildings. He pointed out that such a system could be used in alerting those persons designated to go to relocation sites. He also pointed out that the use of the telephone in giving such an alert as had been planned by most agencies is now considered inadequate.

ACTION:

None. For your information.

JJD:lw

1 - Mr. Harbo

- Mr. McArdle

Retained since

8/25/54

RECORDED-68

EX-124

66-14381-2

374

SENT DIRECTOR

8-25-54

Office Memorandum • UNITED STATES GOVERNMENT

TO : Mr. Tolson ✓

DATE: Sept. 3, 1954

FROM : D. J. Parsons ✓

Tolson	_____
Boardman	_____
Nichols	_____
Belmont	_____
Harbo	_____
Mohr	_____
Parsons	_____
Rosen	_____
Tamm	_____
Sizoo	_____
Winterrowd	_____
Tele. Room	_____
Holloman	_____
Gandy	_____

SUBJECT: BUREAU WAR PLANS - Auxiliary Space Evacuation *mfg*

Reference is made to Mr. Harbo's memorandum to you dated August 26, 1954, requesting that the master war plan and the plans for each division should show the exact procedure to be followed by each division in notifying those presently scheduled for evacuation, and the exact manner of transportation which will be used by each evacuee in getting to the evacuation site.

As you know, the personnel of the Laboratory are in constant travel status, a substantial portion of the total personnel on an average being out of town at any given time. Consequently, it has not been considered feasible in the past and is not now considered feasible to place the responsibility on any given employee either to notify other personnel as to evacuation orders, or to furnish transportation for other personnel.

Our present plan with regard to notification is to have the notification handled through the existing administrative supervisory system, which includes appropriate chain-of-command alternates. With regard to transportation arrangements, until such time as the Bureau may provide an over-all plan using Government owned or rented busses and automobiles for such evacuation, the most feasible plan and the one preferred by the Laboratory, is to place upon each employee the responsibility for making his own arrangements for proceeding to the evacuation site after receiving the orders to proceed. This approach has been discussed with the evacuees and is also preferred by them.

ACTION

Unless otherwise advised the plans of the Laboratory will continue as at present.

1 - Mr. Harbo

IWC:VH:mc

RECORDED-68

66-17361-375

EX-124